

**Attendees:** Chair: Shaun McCarthy (Action Sustainability), David Picton (Carillion), Nitesh Magdani (BAM), Shamir Ghumra (BRE), Keith Chanter (EMCOR), Ian Heptonstall (Action Sustainability), Hilary Hurrey (Action Sustainability), Graham Edgell (Morgan Sindall), Anna Baker (Sir Robert McAlpine), Caroline Johnstone (Galliford Try), Kieran Brocklebank (United Utilities), Dale Turner (Skanska) via phone

**Apologies:** Richard Bayliss (CITB)

### 1. Progress against actions

Hilary Hurrey ran through the actions from the last meeting. Several in progress points were being picked up as part of the agenda.

Ian Heptonstall gave a brief update on progress with the Professional Practice Group within RIBA. It was agreed that this was good progress. Nitesh Magdani is sitting on the Sustainable Futures group (within RIBA) and will look out for any synergies with the School.

Shamir Ghumra pointed out that 2017 was the School's 5<sup>th</sup> Anniversary.

#### **Actions:**

- Ian Heptonstall will distribute the members of the Professional Practice Group to the rest of the Board.
- Hilary Hurrey to speak with the Sector Managers to find out if a 5<sup>th</sup> Anniversary focus can be integrated within one of the scheduled supplier days.
- Hilary Hurrey to ensure that Jim McLelland is aware of any 5<sup>th</sup> anniversary arrangements for a PR angle.

### 2. Operational Report

Hilary Hurrey gave the group an overview of the final figures for the financial year 2016/17 and an overview of how the School is performing to date.

Ian Heptonstall reported on the new web platform and informed that group that currently there were delays on the release of the full functionality of the Partner dashboard and the internal reporting dashboard. Both these issues were down to the complexity of the data and are due to be completed within the next couple of weeks.

Ian also explained that the Learning Logs would have further development during the year so that there would be a log which shows all resources accessed and a log which displayed completed CPD accredited courses and training workshops.

Ian Heptonstall reported on the Management Actions for 2017/18 and highlighted any actions that were amber: the members survey was delayed as it was feeding in directly to work that the Operations Group were considering on impact of the School; Productions of case studies on innovations being addressed in a later agenda item (item 5); Engaging with PQQ bodies.

### **Actions:**

- Ian Heptonstall will make the Partners aware once the dashboard is fully functional.
- Hilary Hurrey to ensure that the active individuals are reported in the update slides.
- Ian Heptonstall to speak with Julie at UKGBC to find out whether they would be taking over from Build UK on sustainability issues.
- Dale Turner to keep the Board up to date on progress of Build UK on PQQ and ensure work aligns with the School.

### **3. Accounts Review**

Keith Chanter gave an overview of the accounts review of the School.

It was discussed whether the AGM should take place after the financial year end to help to avoid having to produce two sets of yearend figures.

It was noted that the cost of living had not been applied to date to the income (Partner fee). This discussion was to be picked up later in the agenda (item 6).

#### **Agreed:**

- ✓ It was agreed that the AGM should still take place in March as the governance of the School requires that the Partners have to agree the Business Plan.
- ✓ The accounts review should include the movement from the year prior.
- ✓ For 2018 onwards a rise of £1,000 should be applied to the Partnership fee of £10k.

### **4. Update on SIG's**

#### *Supplier Sustainability Performance Measurement*

Ian Heptonstall reported that the first meeting was not well attended and there were no Procurement Directors in attendance. The actions from the meeting was that those in attendance were to find out what measurement was being recorded and to report back at the next meeting.

#### **Agreed:**

- ✓ It was agreed that if there was no appetite following the next meeting the SIG would be stopped.

#### **Actions:**

- Hilary Hurrey to send the date of the next meeting to Nitesh Magdani.

#### *Supply Chain Mapping*

Shamir Ghumra gave an overview of the outcome to date of the Supply Chain Mapping SIG. The SIG has currently served its purpose in that it has addressed the scope of the work and the cost attached to progressing it. The next stage to the work has been identified as long term, and therefore no longer a Special Interest Group. The group therefore felt it important to show how the work would add value to the Partners but also to the Members of the School.

The work undertaken would require a group to map a specific category and then produce guidance/best practice for the supply chain. The material would then also be required to be reviewed on an ongoing basis.

**Agreed:**

- ✓ The Board agreed that the role for the School in Supply Chain Mapping would be to show the Members what good looks like; to provide a code of practice or framework to allow the Members to generate their own process.
- ✓ It would be impossible to tackle all categories at once and therefore only a small number would need to be identified first. The mapping would be focused around Modern Slavery.
- ✓ The conversation around Supply Chain Mapping needed to be complemented by the proposal set out by the Materials Group which was the next item on the Agenda.

### 5. Materials Group - update

Graham Edgell gave an overview of the Materials group current structure to date. The overarching issue is that the group is not considered to be giving value to the Partners who are part of it. This therefore becomes a risk area for losing Partners.

The suggestion is that the Materials group evolves into several Category Groups. Ian Heptonstall and Graham Edgell presented how this would then work and a potential cost model for new and existing Partners.

**Agreed:**

- ✓ It was agreed the risk area for this would be the stretch on time for Partners wishing to join more groups which could in turn mean that the current sector groups could lack attendance (the unintended consequence).
- ✓ The same principle being applied to the Performance Measurement SIG of no appetite means no work delivered would be applied to emerging categories.
- ✓ The Board agreed that the evolution to the Category Group Approach should be taken forward.

**Actions:**

- ✓ Graham Edgell to report back to the Materials Group meeting
- ✓ Ian Heptonstall to feedback the outcome of the Board meeting on this area to Ian Nicholson (Secretariat of Materials Group).
- ✓ Ian Heptonstall to work with Graham and Ian to work up a more finalised evolution plan for the Materials Group.

### 6. How to fund additional activities

Ian Heptonstall updated the Board on the FIR Bid which has been submitted. He also reported that the Lean Construction Institute had been successful for a £500K piece of work which the School will be part of delivering over the next 18 months.

**Agreed:**

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Wednesday 7<sup>th</sup> June 2017,  
EMCOR Offices, Surbiton

- ✓ It was agreed that the School's vision sets out an ambition for the School that will require additional funding.
- ✓ It was agreed that a new funding model needs to be drawn up and agreed considering the conversation around work requirements for Supply Chain Mapping and evolving the Materials Group into a Category Group Approach.
- ✓ It was agreed that this needs to be finalised quickly as Partners will be looking at budgets for the next financial year imminently.
- ✓ It was agreed that there was no single solution and that a mixture of measures would be needed to meet the growing appetite for the School to deliver skills to the supply chain.

### **Actions:**

- ✓ Ian Heptonstall to draw up a more detailed funding model to encompass the items addressed above and present at the next board meeting.

## **7. National Construction Innovation Centre**

Ian Heptonstall provided an update to discussions in the leadership group meetings about whether the School should be involved with the NCIC. Interestingly the Homes group said no and the Infrastructure group felt it would be a good opportunity.

### **Agreed:**

- ✓ It was agreed that the School will remain close to the NCIC and developments continue as it is about addressing skills and in particular future skills.

## **8. AOB & Date of the next meeting**

The date of the next meeting was confirmed as Tuesday 19<sup>th</sup> September, 10am – 1pm at Galliford Try offices, Solihull.