

**Attendees:** Ian Heptonstall (Action Sustainability), Hilary Hurrey (Action Sustainability), Emma-Jane Allen (Action Sustainability), Aaron Reid (Balfour Beatty), Jo Gilroy (Kier), Jade Hunt (Kier), Kris Karslake (BAM), Antony Lavers (Taylor Wimpey), John Dwyer (Telford Homes), Cara Palmer (Wates; via phone)

**Apologies:** Alice Hands (Sir Robert McAlpine), Michael Cross, Willmott Dixon, Daniel Harvey (Wates), Warren Edwards (Laing O'Rourke), Nathalie Ritchie (National Grid)

### 1. Operational Update:

Hilary Hurrey talked through the KPI slides in detail. These slides are produced monthly and are used to monitor progress against targets/KPI's set in the sector business plans.

Future operation group meetings will not focus as much time on the KPI's as they are presented by way of an update. The group will be asked to raise questions as they see necessary.

#### Actions:

- ✓ Hilary Hurrey circulate potential Partner list. If any Partner have close relationships with any organisations on the list and may be able to help promote the benefits of the School, please inform Hilary Hurrey who will put you in contact with Paul Parkinson.
- ✓ Hilary Hurrey to share the list of Partners with detail of how they position engagement with the School to their supply chain (voluntary; encourage; mandate).
- ✓ Hilary Hurrey to share with the group the work Telford Homes did to map specific elearning to job functions within their business.
- ✓ Emma-Jane Allen to explore the possibility of staging a webinar to showcase the journey Telford Homes has been on to showcase the value of the School and also to share how the elearning can be utilised within Partner organisations.
- ✓ Hilary Hurrey to circulate the Sustainability Maturity Matrix for information for the newer members of the group.
- ✓ Hilary Hurrey to circulate the split by membership level and sector for Bronze, Silver and Gold members.
- ✓ Hilary Hurrey to RAG status the KPI slide to highlight whether the figures are up or down to the previous year.
- ✓ There are a number of assessments which have been completed under the new format in a paper version. These will be added to the member accounts once the new platform is launched.

### 2. Update on Web Portal

Ian Heptonstall provided an update on progress on the web portal. Progress is taking place and it is believed that the new platform will be launched by end of July.

There are no cost implications to the delay, and the project remains on budget.

### 3. Carbon Campaign

Ian Heptonstall updated the group on the initial plans for the School to form a SIG (initially) on Carbon.

**Agreed:**

- The group felt that it was important that the Carbon Group considered how the information/outcomes would be useful e.g. for procurement.
- Asking the supply chain to report on carbon is very much only the start; this will also need to be packaged in a positive way when communicating this message.
- Innovation needs to sit across the top of everything the School does in terms of educating and measurement, and actively encouraged.
- The group felt that there was a slight lack of ambition for the Carbon agenda. This is something for the group, when formed, to consider.
- Some felt the group should be focusing on embodied carbon not operational carbon. This is something for the group, when formed, to consider.

#### 4. 2025 Strategy & Funding Options

Ian Heptonstall provided an overview of the four priorities for the 2025 School Strategy.

The group then split into two groups to consider the 'Ambassadors Network' and 'Relationship Management' priorities via a facilitated exercise and discussion.

**Actions:**

- ✓ Hilary Hurrey to develop a paper for the Ambassadors Network based on feedback from the meeting. Potential funding options will be included, as well as suggested measures. This will be further peer reviewed at the next Operations Group meeting.
- ✓ Hilary Hurrey to develop a paper which attributes a value against activities that Partners gain value from within the School. Two/ three live examples will be brought to the next Operations Group meeting. These examples will highlight against a Partner fee what monetary value a Partner organisation has gained from the School.
- ✓ The case studies which the School produce each year should also contain monetary values wherever possible e.g. bronze member X has benefited from £x of face to face training and £x online learning.

**AOB**

CIPS have updated their qualification to include ethical procurement. The School can look at how it could contribute towards this via learning and resources within the library.

**The date of the next meeting will take place on Tuesday 16<sup>th</sup> July 10.30am – 12.30pm, London venue tbd.**