

Offsite Management School Partners Meeting

Thursday 15th March 2018, Angel Square



Attendees: Ian Heptonstall (Action Sustainability), Ken Davie (Carillion), Ursula Cooper (Action Sustainability), Steve Cook (Willmott Dixon), Steve Fozard (Costain), David Merchant (NG Bailey), Gary Peters (Skanska), Paul Cleminson (BAM), Niraj Mistry (Stroma)

Apologies: Alan Clucas (Laing O'Rourke), John Browne (United Utilities), Robert Robinson (Georg Fischer) Geoff Fawkes (McAvoy), Tim Hall (Buildoffsite)

1. Introductions

The group introduces themselves.

2. Operational Update

Ian gave an overview of the deliverables.

Agreed:

- The group agreed that there is an issue of how organisations should engage their internal teams
- The success of engaging designers should be promoted across the School's membership
- The School's activity should coincide with the Partner's to make a business case

Actions:

- ✓ At the next Offsite steering group meeting the group will look at the current self-assessment to find out if we're asking the right questions to School Members to encourage assessment

3. Engagement with Designers (*For Information, who do the Partners engage with*)

Ian gave an overview of how the School engaged with designers and architects since the launch of the RIBA plan of works in 2016. Including an overview of the success of the DfMA workshops that we ran 2017-2018.

Agreed:

- The group thinks that engaging with the Universities should be considered as a way of getting people on board. IH to ask RIBA group if this is possible.
- The School needs to keep working with the Design Group and helping to develop content.

4. Business Planning

IH gave an overview of the 2017-2018 business plan and how we met the deliverables and then an overview of the 2018-2019 business plan and what the new targets and deliverables will be. IH asked the group to consider what the key objectives should be for the School going forward. The group discussed which other main contractors may be interested in getting involved in the Offsite School.

Agreed:

- The business plan for 2018/19 was agreed
- Where possible the breakfast briefing events should include a project example / factory tour / and deliver to a specific sector
- We need to widen the reach of the group to all Partners who have an interest in Offsite, for example NG Bailey, Elliott, Berkeley Homes, Lend Lease.

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Actions:

- ✓ UC to contact Partners individually on running breakfast briefings for their key suppliers/ internal team
- ✓ IH will get in touch with Mark Farmer to understand what he's doing that will align with the thoughts of the Offsite School
- ✓ IH to circulate information on the [Lean School](#) to Partners
- ✓ UC to create a Partner survey to understand what the School needs to deliver going forward
- ✓ UC to create a comms plan to communicate to members and partners about what the Offsite School has got; themes, client drivers, levels of offsite, standardisation, lead by benefits (Partner collaboration)
- ✓ Partners to introduce IH to any cost consultants or professional organisations that could get involved in the School
- ✓ Future meeting to consider the measures of success for the Offsite group
- ✓ IH will write the management actions based on the comments from the key objectives.

5. BIM breakfast workshops

- Costain agrees to collaborate on the Birmingham BIM event
- Willmott Dixon has agreed to collaborate on the Manchester BIM event (UC to get in touch with Gary Phanom)
- NM would like to collaborate on the BIM workshops once planned

6. Agree supplier engagement and training schedule

IH gave an overview of the events of the coming year (to include M&E suppliers and Partners to get involved with that (interest from NGBailey GF).

7. AOB

- Steve Fozard will circular 'Data for the public good' to the group
- Ben Lever's presentation will be put on the agenda for the next meeting
- Steve Cook will get in touch once their Willmott Dixon supplier day has been pencilled in
- NGBailey are hosting a Build Offsite event in June in Bradford
- IH to circulate three reports from Bryden Wood to the group – Please click links below:
 - Data Driven Infrastructure <https://www.brydenwood.co.uk/news/bryden-wood-publish-new-report-focusing-on-horizontal-infrastructure-projects/s13528/>
 - Delivery Platform for Government Assets <https://www.brydenwood.co.uk/news/delivery-platforms-for-government-assets/s13610/>
 - Platforms - Bridging the Gap between Construction and Manufacturing https://www.cdbb.cam.ac.uk/Resources/ResoucePublications/2018Platforms_Bridgingthegapbetweenconstructionandmanufacturing.pdf

8. Next meeting

12th June (1pm to 3pm) @ Laing O'Rourke, Steetley

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There is also a planned breakfast briefing taking place on this date 9.30am – 12.30pm with Laing O'Rourke for Partners also to attend. Information will be sent to Partners separately on the running of the event.