

1. Introduction: summary by numbers

The Supply Chain Sustainability Chain School has a primary focus this year to actively encourage registered users to engage with the School and become an Active Member. An Active Member is defined as 'Used at least one resource in the past 12 months. This can be either completing an assessment, coming to one of our events, or accessing an e - learning module on the website.

From the 1st April to the time of writing there are currently 1095 active members to the School. We have 104 Bronze Members, 98 Silver Members and 16 Gold members. To facilitate the increase in Active Members the following activities are in place:

- ✓ Overarching marketing and communications strategy which is made up of dedicated market sector marketing plans to encourage use of the Schools resources to transfer knowledge.
- ✓ Workshop programme within each market (Construction, FM, Homes, Infrastructure and Offsite) details of which are given later in this report.
- ✓ Programme of supplier days taking place across the year, again focused on particular markets and topics to ensure effective engagement within the supply chain (detailed later in this report)
- ✓ Special Interest Groups which focus on key hot topics from within the sector to provide cutting edge, succinct and accessible resources.
- ✓ Refresh and engage with new content via elearning modules (detailed later in this report).
- ✓ Engagement via specific marketing campaigns to Partner preferred supplier lists.

The below table gives an overview against the School Business Plan on actual to date versus target.

Table 1: Overview of Key Performance Indicators

	Const	Homes	FM	Infra	Offsite	Entire School	Monthly movement
Active Members	505/1,500	91/500	188/500	38/500	124/500	1095/3500	+363
Supplier days	1/4	0/4	1/4	1/4	1/4	4/20	+1
No. Attending Supplier days	104/400	0/400	104/400	76/400	107/400	391/2,000	+284
Workshops	4/15	1/10	4/15	4/12	4/10	17/60	+13
Elearning Downloads	--	--	39/650	--	--	1,710/1,500	+845
Elearning (new)	0/1	0/2	1/2	0/1	0/1	3/10	0
Toolbox talks	0/1	0/1	0/1	0/1	n/a	0/4	0
Assessments	160/ 600	14/250	27/250	19/375	31/250	277/1675	+94
Re/assessments	76/200	13/100	5/100	2/100	2/100	99/600	+23

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2. Supplier Days

In quarter one there have been four supplier days staged within the FM, Construction and Infrastructure markets. The Homes and Offsite markets joined in terms of content and the key theme to the day was around how offsite construction could pose a potential solution to the housing crisis and shortage of homes.

The agenda for each supplier day is formed with the specific leadership group to ensure that the content provided throughout the day addresses key challenges the supply chain are facing within that market. This not only ensures that the days are successful in terms of numbers but also ensures that those attending are taking away key actions to help address those challenges.

Part of the supplier day focuses on hearing from the key players and clients within the industry and is then followed by an afternoon session (a 'Bootcamp') which focuses in detail on how to overcome challenges and drive innovation within the sector.

All attendees are then contacted post event to encourage them to engage with the School by suggesting related resources, encouraging self-assessment (or re-assessment) or related workshops to sign up for.

Table 2: Supply Chain training days

Date	Sector	Key theme	Location	Attendees
25 th May	Offsite & Homes	Offsite solutions within the homes market	Watford	107
9 th June	FM	Social & Environmental sustainability issues	Leeds	104
14 th June	Construction	2012 4 years on	Birmingham	104
23 rd June	Infrastructure	Materials	Derby	76

The feedback from all events has continued to be excellent.

The aggregated statistics from all recent events is as follows:

- 98% rated the overall organisation as "Excellent" or "Good"
- 88 % rated the training as "Excellent" or "Good"
- 85% rated the training and 'mostly relevant' or 'very relevant'
- 54% of attendees were already members of the School and 40% stating they will definitely or very likely be joining the School.

3. Workshops

The workshops programme is devised in a variety of ways. The leadership groups for each market meet to discuss workshops and agree specific topics as part of the business plan. To ensure that the topics covered fall in line with the members of the School they are canvassed via surveys (benchmarking survey conducted in March 2016) as well as asking those who attend events. In addition to these workshops will be born from specific projects that main Contractors may be running or as a result of a Special Interest Group e.g. the workshop of Modern Slavery Act. This workshops has proved very popular with Partners wishing to engage their supply chains to understand the topic.

The table below illustrates the variety of workshops available and delivered in quarter one through the School.

Table 3: Workshop delivery by market and employer lead

#	Date	Market	Topic	Lead Partner	Location	Attendees
1	5 th April	Homes	Homes workshop	Barratt	Birmingham	43
2	27 th April	FM	Understanding Energy Management - a guide to ISO 50001	Covance	Harrogate	43
3	22 nd April	Offsite	Internal Workshop	St Gobain	Loughborough	25
4	6 th May	Construction	Responsible sourcing series: helping you achieve BES6001	BAM	Midlands	23
5	16 th May	Offsite	Making the School work for your business	McAvoy	Northern Ireland	21
6	23 rd May	Homes	Homes workshop	Berkeley	Leatherhead	44
7	24 th May	Construction	Embedding Sustainable Procurement	Lovell	Tamworth	21
8	7 th June	Infrastructure	Embedding Sustainable Procurement	Morgan Sindell	Rugby	14
9	7 th June	Homes	Homes workshop	Wates Living Space	Birmingham	22
10	15 th June	Infrastructure	Responding to the Modern Slavery Act 2015	Tarmac	Birmingham	31
11	13 th June	Offsite	BIM: Understanding its use and benefits	N/a	Birmingham	11
12	16 th June	Construction	Wates workshop	Wates	Birmingham	43
13	17 th June	Homes	Homes workshop	Barratt	Birmingham	42
14	21 st June	Infrastructure	Responding to the Modern Slavery Act 2015	Lovell	Tamworth	23
15	21 st June	Construction	Getting to grips with Social Value	ISG	Manchester	26

4. Employer Group Meetings

The employer groups meet on average every two months to discuss progress against business plan. Below details the meetings that have taken place this quarter. This equates to 605 of in-kind hours:

Table 4: Employer Group Meetings

Date	Type
13 th April	FM
14 th April	Construction
19 th April	Operations
22 nd April	Offsite
3 rd May	Homes
4 th May	Infrastructure
4 th May	Materials
31 st May	Board
8 th June	FM
21 st June	Operations
22 nd June	Offsite
23 rd June	Construction

5. E-learning Development

The following e-learning modules have been developed:

Social Value part one and part two

This module was developed as a result of the recommended outputs from the Social Value Special Interest Group. It was decided that to ensure that the e-learning module on Social Value was effective it should be split into part one and part two. The modules aim to ensure the learner:

- Understands what social value means within the built environment in the UK and the business activities that can generate it
- Appreciate why social value matters to clients and contractors

Food & Drink

Looking at wellbeing issues for the sector and sustainability issues that are present in the food and drink spend category. This e-learning module has been designed as a beginner e-learning module which takes the user on a journey from farm gate to dinner plate. It is structured around a series of

interactive scenarios which highlight the particular key sustainability issues at the various stages of the food production process, from labour issues in farming, water use during food production and how sustainability issues change for different consumers, focussing on education, health/hospitals and places of work.

The e-learning modules can be found on the School website and will also be launched as part of a wider marketing campaign to the School members. In addition to this the Social Value e-learning modules will be tied in with a supplier day running later in July which is focused around the theme of social value.

6. Special Interest Groups

The formation of Special Interest Groups follows the following process:

- ✓ Each employer leadership group have the opportunity to populate a template brief (illustrated below).
- ✓ Each topic should be scoped for time frames and list of basic outcomes.
- ✓ Shortlist of topics submitted to the Operations Group to shortlist.
- ✓ Shortlist of topics presented to the Board to decide on the final three or make any recommendations.

Illustration 1: Special Interest Group submission template

Topic e.g. BIM Level 2	Detail
Provide a short explanation of the topic and why it has been shortlisted	
Proposed timeframe for SIG? (in months e.g June 2016 – Dec 2016)	
List of intended outcomes for Group	
List of suggested Partners (and job titles) who would form this group	
List of suggested external bodies (Knowledge Providers, Trade Bodies, Associations etc) who could be included within the group	
Have Terms of Reference been drafted? Please attach.	
Suggested Chair for the Group	
Suggested Secretariat (AS to appoint)	

There were seven ideas put to the Board. The Board has approved:

- Apprentice Levy
- BIM Level 2
- Social Value through design – with caveats: it can't be a book, need to pull the social value group together and get them to make recommendations. But Social Value very important and engaging designers is equally important

The Board thought the other suggestions were strong but did not meet the following criteria:

- RIBA Offsite overlay to Plan of Works – budget should sit with Offsite Group.
- Carbon Management x 2- This should be business as usual. The School needs to have a focus on carbon and practical steps SMEs can take to reduce carbon. There is a need to focus a monthly\quarterly campaign, review current materials, using existing budgets to develop new materials and run workshops if required.
- Sustainable Procurement – again worthy but what is the compelling reason to have a time limited group. Budget exists for development of materials to align with ISO20400 and workshops already being run and are popular.

The Special Interest Groups will be formed in the coming weeks and specific outputs agreed within the groups. The terms of reference for each group will be submitted with this report.

7. Learning Portal Development

The School will be developed further this year to enhance the learning of those organisations and individuals who are members. Some key features being scoped with the IT Delivery Partner and School Partners are:

- ✓ Introduction of departments in Sustainability, Management Competencies and Offsite Construction. All members will have easier access to resources which sit within these departments and the opportunity to self-assess in each area.
- ✓ Ability to self-assess as an organisation but also as an individual which will go towards accreditation.
- ✓ Enhanced user functionality with the ability to track learning of individuals and give greater control on accounts.

Several internal discussions have taken place, a brief has been written and is currently in discussion with the School Operations Group and the IT Delivery Partner.

8. Budget update

We had an under spend from Qtr 1, this activity has been caught up with in Qtr2, but 1 supplier training day takes place on the 6th July so we our claim will be £13,500 less than profile. This will be caught up with in Qtr3. Other than this small variance the project is on budget.

9. Risk update

There are no changes to the risks plan submitted in our grant application.

End.