

Venue: Maxim Park – Balfour Beatty Offices

| COMPANY             | NAME                | ATTENDING |
|---------------------|---------------------|-----------|
| Balfour Beatty      | Jim Brannan         | YES       |
| Balfour Beatty      | Alex McGrogan       | YES       |
| Morgan Sindall      | Edward Carr         |           |
| Morgan Sindall      | Willie Campbell     | YES       |
| ISG                 | Jim Murray          | YES       |
| ISG                 | Ross Wood           |           |
| Marshalls           | Matt Connell        |           |
| Robertson           | Martin Dick         | YES       |
| Robertson           | Graeme Hannah       | YES       |
| Elliot Construction | Catherine Mcfadzean |           |
| Supply Chain School | Andrew Wilson       | YES       |
| Supply Chain School | Ian Heptonstall     |           |
| Cementation Skanska | Katie Atherton      | YES       |
| BRE                 | Dr David Kelly      | YES       |
| Zero Waste Scotland | Stephen Boyle       | YES       |
| Zero Waste Scotland | Nick Ribbons        | YES       |
| CSIC                | Jennifer Smart      |           |
| BAM                 | Michael Shields     | YES       |
| VGC                 | Sean Dempsey        |           |
| Reconomy            | Rowena Miles        | YES       |
| Danny Sullivan      | Shahbaz Mahmood     |           |
| Kier                | Craig McAndie       |           |
| Maxwell Bruce       | Lynne Ginelly       | YES       |

## NOTES AND ACTIONS

### 1. Notes and actions from last meeting / matters arising

Key supplier lists showing current School status had been sent to major contractor Partners (Balfour Beatty, BAM, Morgan Sindall, ISG, Robertson) following the last meeting. These lists would be sent again to highlight the key suppliers who are either not registered or not active within the School. This information can be used by Partners to remind these companies to join / renew / reactivate their membership of the School. Objective is to increase learning and activity levels across the key supplier cohort of companies in Scotland.

**ACTION: ANDREW**

### 2. Operational Update

- Performance & Impact – UK and Scotland
- New School Platform
- Events Update – Events delivered (including Supplier Day) and future plans

Marketing and communication strategy and plans for the new brand and new learning platform would be shared with the Leadership Group

**ACTION: ANDREW**

Andrew would find out if Beta testing of the new platform / website is still available

**ACTION: ANDREW**

School membership levels could be increased by attending more third party construction sector events in Scotland – such as Meet the Buyer events which are always very well attended.

**ACTION: ANDREW**

The “Influence Change” ratings from School workshops and briefings was diminishing. Suggestion was to tweak this question to focus on how the individual learner will change their behaviour / attitude / approach having attended the training event.

**ACTION: ANDREW**

Next Events would be held on:

19 September – Modern Slavery Workshop, CSIC Hamilton

24 September – Responsible Sourcing Workshop, CSIC Hamilton

30 October – Supplier Briefing with Robertson, Stirling Court Hotel

12 November – FIR Workshop, CSIC Hamilton

26 November – Supplier Briefing, Dundee, venue tbc

### 3. Collaborative Working:

- Update on actions from waste workshop
- Learning Pathway / Maturity Matrix for Waste + other key learning issues
- Designing Out Waste – developing a workshop toolkit

#### **Develop a “Designing out Waste” workshop with ZWS, to be offered to major contractors (to use with project teams / suppliers / sub-contractors / designers).**

The structure and slidedeck for this workshop was shared by Zero Waste Scotland. Minor amends were suggested – for example setting the context and highlighting key drivers for this approach. The Group agreed this would be a useful resource for main contractors to use. The School, together with Zero Waste Scotland, would facilitate this workshop for main contractors to help embed the approach.

**ACTION: ZERO WASTE SCOTLAND / ANDREW**

#### **Develop a “Learning Pathway” (Maturity Matrix), to provide key learning on Waste, and other 4 main issues for Scotland (Carbon, FIR, Modern Slavery, Responsible Sourcing).**

This handy resource index for Partners and Members has been developed - to quickly and easily find the most relevant and valuable resources for our 5 main learning areas in Scotland. The respective locations / urls for all resources would be included. This Learning Pathway would be hosted on the new School platform as a useful summary of key learning on the 5 main themes for the School in Scotland.

**ACTION: ANDREW**

### 4. School News

The Offsite School’s new training structure for 7 key functions was shared.

#### **CITB – New Projects to be delivered by Supply Chain School**

The School has won two new funded industry support / training programmes with the CITB:

**“Performance through Procurement”** will significantly increase the quality of procurement training materials and will use these to deliver training that will improve procurement approaches across the housing, infrastructure and local authorities supply chains. We will train over **2,000 individuals from 740 organisations** (at least **50% SMEs**) with 1,100 learners face to face and over 900 learners using our “free to access” online learning library. The funding is £1.1m over 3 years starting 1<sup>st</sup> Nov 2019.

**‘Downloading a Digital Mindset’** draws upon what is arguably the UK’s leading digital infrastructure project, Tideway, and uses best practice from Supply Chain School’s main infrastructure contractors to create a blend of online and face to face digital leadership training. Over 3 years the programme will equip more than **2,100 managers and leaders** with the skills and technology knowledge to embed a digital approach into their business strategies. The funding is worth £300k over 3 years starting 1<sup>st</sup> Dec 2019.

#### Social Value Survey

Partners are invited to contribute to the School’s Social Value Survey which will feed into a refresh of the School’s briefing document on Social Value:

Link to the survey is:

<https://www.surveymonkey.co.uk/r/57CGFN7>

*In 2017, the Supply Chain Sustainability School produced its ‘Industry Briefing on Social Value’. In recognition of the accelerating social value agenda, we will be refreshing this document in line with recent developments.*

*The update will:*

- *Define social impact and social value, and explain why these terms matter to business;*
- *Show how Partners are achieving social impacts and monetising these into social value;*
- *Assist Partners in taking a common approach to social value;*
- *Collect and share examples of good practice; and*
- *Encourage Partners to share the document with their business and supply chain.*

*To make this briefing as relevant as possible, we invite all Partners to participate in this 10 minute survey. The School will use the responses to update its social value materials.*

*The survey will be available until **18.00 on Friday 11 October.***

*Many thanks in advance for your participation. Claire Bradbury Consultant, Supply Chain School*

#### **5. AOB**

Next meeting of Leadership Group is confirmed on 3 December 1400h-1600h at Zero Waste Scotland, Stirling