Date: Wednesday 9th November 2022, online

Attendees: Martin Gettings (Canary Wharf Group) James Cadman (Action Sustainability), Stefania Chica-Jacome (Action Sustainability), Charles Naud (Action Sustainability), Sam Walker (Action Sustainability), Liv Banfield (Action Sustainability), Becky Bryant (Supply Chain School), Raj Neelakantan (Cadent), Ailish Byrne (Ferrovial), Anthony Lavers (Taylor Wimpey), Ashley Webb (Laing O'Rourke), Ben Jacobs-Howe (Dyer and Butler), Ben Stone (Kier), Chris Griffith (Marshalls), Conor McCone (Skanska), Corinne Wolstenholme (Network Plus), Craig Thom (SSE), David Farebrother (Bouygues E&S), Emma Murray (Colas), Gigi Kvashilava (Hanson UK), James Geraghty (Kier), James Ingram (TFL), Jenna Bates (Kier), Jon Tucker (Telford Homes), Katherine Rusack (Balfour Beatty), Kim Morgan (BW), Kristy Dunne (Osborne), Laura Watson (National Highways), Lianne Taylor (Graham), Lizzie Eyre (Taylor Wimpey), Maria Cachafeiro (Multiplex), Mark Stokes (Amcogiffen), Mark Griffiths, Matthew Arnold (Wates), Matthew O'Sullivan (Network Plus), Megan Adlen (Travis Perkins), Mike Tournier (Achilles), Molly Dowling, Oana Caltia (Kilnbridge), Olivia Hillman (Ground Control), Olivia Phillips (Canary Wharf Group), Ross Wood (ISG PLC), Rosie Barnett (Graham), Sarah Jolliffe (BAM Nuttall), Scott Gregory (Morgan Sindall), Sian Lloyd (Siemens), Simon Davies (GMHP), Sophie Stewart (Hanson Biz), Steve Tetlow (JN Bentley), Vincent Jenkins (Onsite Support), Warren Lynes (Onsite Support)

Summary of Actions and Notes from the Climate Action Group Meeting

Climate Action Group – Introductions and outstanding actions			
No	Action/Notes	Owner	
1	Welcome and Intros	Martin Gettings & James Cadman	
2	Update on Progress: engagement and tool use, support available. There are more School Partners engaging with the Carbon Calculator and inviting their supply chains to start reporting emissions via the system. Some Partners are close to reaching 100 suppliers reporting data in their accounts. Overall, the number of reporting suppliers have also increased (531 organisations). To help them in this process the School has developed the COP27 Training Guide with direct links to resources and e-learning to improve their understanding of climate change and carbon	Stefania Chica- Jacome	
3	 Discussion Topics. Through interactive break out rooms and lead by the corresponding Chairs, each of the four Task Groups had the opportunity to discuss their key priorities and plans moving forward Task Group 1 – Industry Engagement, driving interaction with other initiatives and stakeholders:	Kim Morgan (BW)	

	The task group needs a Communications Strategy - perhaps with input from any marketing or PR professionals involved - to look at other forms of engagement other than direct engagement with other groups. For example, awareness campaigns, press involvement, speaking at events, social media. • Task Group 2 – Climate Risk, focusing on priority embodied impacts	Sara Jolliffe (BAM
	and building wider influence: Recap of objectives set in the kick off meeting; activities and deliverables have not changed from the original Early work to focus on composing and deploying a survey to all school members to assess maturity on assessing climate risk, embodied carbon and circularity (follow up with TG members in Dec to develop this).	Nuttall)
	 Task Group 3 – Climate Action Skills and Scholarships, addressing the skills and perception gap: The purpose of this group is to ensure the provision of fresh, relevant and attractive learning content in the most effective mediums to all school users supporting career development through chartership and inspiring the next generation to address the skills gap in construction. Deliverables are: 1) Review school content to ensure it is fresh, relevant, and appropriate for the audience 2) Incentivise learning pathways, 3) Inspire the next generation and address skills shortage by linking environmental sustainability (carbon measurement) to social sustainability (apprenticeships) 	Sarah-Jane Davies (Sisk) and Raj Neelakantan (Cadent)
	 Task Group 4 – Climate Data, driving data and impact reporting via the calculator and other inputs. Partners must lead on outreach to their suppliers to encourage uptake (School developing recommendations to increase supplier engagement). Carbon Calculator: Feedback survey results (suppliers) to be shared and discussed with the group. 	Scott Gregory (Morgan Sindall) Charles Naud (Action Sustainability)
4	 Each Task Group to redefine/amend the goal, activities, and deliverables for the group Create a diagram to demonstrate the interaction between the four Task Groups (e.g. priorities in TG2 feed into what we need to learn in TG3, what we need to measure in TG4, and which groups we need to engage in TG1) 	Task Group Chairs School
5	Next Group meeting. School to define a calendar of meetings for the whole Climate Action Group in 2023 (this is in addition to the individual meetings set up by each Task Group). Invites and agenda will be shared in due course.	School