

Infrastructure Leadership Group Meeting
Date: Thursday 5th September – 1.00pm – 4.00pm



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Where: Hazelwood Centre, Home of the London Irish

Attendees: Graham Arden (Skanska); Scott Dutton (Hochtief); Jonathan Hillier (Kier); Rebecca Oxley(Stroma); Mark Cassidy (J Coffey); Steve Hayward (BAM Nuttall); Andrew Keighly (J Murphy); Janet Hector (McGinley); Nikolaos Sapounas (Osborne); Nathalie Ritchie (National Grid); Warren Edwards (Laing O'Rourke); David Farnsworth (Bouygues); Gary Morton (ACO); James Geraghty (Keir); Helen Carter (Action Sustainability) James Callaghan (VGC); Eibhlyn Flynn (Danny Sullivan)

Outstanding Actions:

- ✓ Single use plastic to be mapped out at the next infra LG – *The group agreed to review the outcomes of the waste group and determine what needs to be created after that - Closed*
- ✓ Partners to agree on areas they would like to collaborate on – e.g. marketing comms etc – *The group have agreed to develop a collaborative marketing plan at the next meeting in November to tie in with the new school platform being live - Closed*
- ✓ Partners to think of how we can increase assessments and reassessments – *the marketing plan that will be developed in November will be focusing on increased traffic through the school and also increased assessments – Closed*

Business Plan:

The group was shown the infrastructure school's current performance:

2019/20 Deliverables
Bracketed figures indicate that could be also in other groups

Deliverables Actual/Target	Const	FM	Homes	Infra	Offsite	Wales	Scotland	FIR	Entire School (not FIR)
Active companies	1,436/(2,250)	298/(500)	449/(800)	463/(750)	451/(600)	210/(800)	126/(300)	94/(400)	1,716/3,200
Supplier days	n/a	0/1	n/a	1/3	2/3	(1/2)0/1	0/1	n/a	4/9
Sub-contractor events	2/7	1/4	2/7	0/3	n/a	(0/2)0/1	(0/4)1/1	n/a	6/20
Learners @ training	192/470	213/480	159/420	260/725	159/525	331/(400)	86/(480)	309	1,371/3,010
Training Workshops	5/8	4/12	3/8	6/10	3/22	(0/7)3/3	(2/6)1/1	12/35	26/64
Webinars	0/9	0/4	0/5	n/a	n/a	n/a	n/a	0/12	0/18
FIR Ambassadors	--	--	--	--	--	--	--	683/375	--
E-learning downloads	--	--	--	--	--	--	--	--	2,899/4,000
E-learning (new)	n/a	0/1	n/a	n/a	0/7	n/a	n/a	n/a	0/8
Assessments	268/(800)	73/(450)	70/(450)	44/(375)	38/(150) BIM: 6 Mgmt: 37	90/(450)	26	n/a	397/1,500
Re-assessments	160/(400)	14/(250)	33/(300)	31/(174)	11/(50) BIM: 2 Mgmt: 6	26/(300)	8	n/a	213/850
Bronze/Silver/Gold	389/(500)	76/(150)	140/(300)	139/(200)	n/a	n/a	n/a	n/a	509/500

Infrastructure is currently behind in relation to the targets for 2019 in the areas of:

- ✓ Learners & Training

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- ✓ Assessments
- ✓ Reassessments

Actions:

- ✓ The Infrastructure group to use an element of the agenda of the next Infrastructure Leadership group to develop a marketing and engagement plan for the remaining 6 months to encourage members to address the above areas of lower performance in the Infrastructure sector – **Infrastructure Group Partners**

Category & Special Interest Groups

- ✓ Infrastructure group attendees were given an overview of the current status of the category groups.
- ✓ The plant group has now completed its analysis and is in the process of developing a maturity matrix and commitment paper.
- ✓ The labour group has completed its “People Matter” charter and are planning for the launch in January
- ✓ The Wellbeing group has had its first meeting and the group were provided with the terms of reference and details of the next meeting date

Actions:

- ✓ Helen to circulate details of the “People Matter Charter” with back ground information to be used by the partners to engage and encourage signatories – **Helen Carter**
- ✓ Partners to take the charter and engage internally with their Senior Management and procurement teams to gauge who would be willing to sign up and implement the charter
Infrastructure Group Partners
- ✓ The group requested a list of who attends which category/special interest group – **Helen Carter/Rosie Watts**
- ✓ The next wellbeing special interest group meeting will be held on the 2nd October 2019 - 70 Grosvenor Street, Mayfair, W1K 3JP between 2pm and 5pm – **For Information**

National Grid – Strategy Review

- ✓ Nathalie Ritchie provided an overview of the work National Grid have been undertaking to create and develop RIO II commitments going forward.
- ✓ Details of RIO 2 timeline etc can be found here - <https://investors.nationalgrid.com/riio-2>
- ✓ The focus of the presentation was to take into consideration each aspect of the strategy and gain feedback in terms of level of ambition and ease of scope.

Foundation Commitments

- ✓ The group had no feedback or suggestions in relation to the foundation commitments

Social Commitments

- ✓ The group had no issues with the commitments within the requirements but did question how easy it would be to evidence living wage and minimum wage.

Economic Commitments

- ✓ There was a discussion in relation to the EU skill accord and how National Grid are engaging with them to address skills challenges in the industry. The Infrastructure Group expressed

- an interest in knowing more and maybe having a presentation from them at a future meeting
- ✓ The school could provide a more robust way of engaging and upskilling the supply chain (particularly SME's) and ensuring that they are capable of coming to the table in the area of sustainability
- ✓ No issues with the levels or requirements associated with this section.
- ✓ EU Skills Accord - <https://www.euskills.co.uk/about/energy-utilities-skills-partnership/skills-accord/>

Action:

- ✓ Helen to organise a presentation from the EU Skills accord for the meeting in January 2020

Environmental Commitments

- ✓ The group discussed the commitment around scientific targets in relation to Carbon. It was agreed that this commitment was incredibly stretching and would prove challenging for the extended supply chain. With the commitments moving into 2025 and 2030 there was an opinion that the group could look at development work within the school and engagement to prepare the supply chain for this.
- ✓ The group expressed concern as to why there were no commitments in relation to Biodiversity, Waste and Circular Economy

General feedback

- ✓ There was a general discussion relating to commitments and it was felt that the majority were fine – not particularly stretching but achievable. The main areas for consideration included:
 - How scientific targets would be achieved within the supply chain
 - Why environmental commitments did not include:
 - Waste
 - Circular Economy
 - Biodiversity

AOB

- ✓ The group created the agenda for the next meeting in November. It will include the following:
 - Welcome and Introductions
 - Operational Update
 - The New School Platform – review and dashboard training
 - Combined marketing planning
 - The New Common Assessment Framework – Guest Speaker
 - Business pLanning 2020/21
 - AOB
- ✓ The business planning process needs to be started and as a result Helen Carter will circulate round to the group an initial draft and starter for 10 before the meeting - **Helen Carter**
- ✓ Date and location of next meeting – **13th November 2019 - Aldenham Suite, London Mercure Watford Hotel, A41, Watford WD25 8JH** – Thank you to McGinley's for arranging. Please note that lunch will be available from 1.00pm.