

Offsite Management School Partners Meeting

Tuesday 10th January 2017, Angel Square Offices

Attendees: Andy Dix (Build Offsite), Ken Davie (Carillion), Ben Lever (CITB), Ursula Cooper (Action Sustainability), Helen Carter (Action Sustainability), Anthony Heaton (BAM), Rob Francis (Skanska)

Apologies: Pauline Traetto (BRE), Steve Fozard (Costain), Kieran Brocklebank (United Utilities), John Browne (United Utilities), Alan Clucas (Laing O'Rourke), Stewart Whiting (Prater), Andy Higson (St Gobain), Mark Loader (Georg Fischer), Ian Heptonstall (Action Sustainability), Tim Hall (Total Flow), Charles Hill (Exelin), Nigel Fraser (Build Offsite), Eugene Lynch (McAvoy Group), Lorraine Luck (Laing O'Rourke), Millan Martin (Taylor Woodrow), Scott Jackson (Saint Gobain)

1. Welcome and introductions

2. Operational update & Performance Dashboard - for Information

Helen Carter gives an update on the performance dashboard and an overview of the KPI's. The School now has 52 partners.

Agreed:

- ✓ Feedback for the Offsite School remains high quality
- ✓ The Offsite School want to prioritise collaboration with the residential sector as part of the next business planning period
- ✓ The School should continue focussing on architects and designers in 2017
- ✓ The Offsite group want to also prioritise Offsite factories in the North / Midlands as potential School partners

Actions:

- ✓ Andy Dix (Build Offsite) will contact Legal and General to introduce them to the Offsite School and encourage their involvement on the steering group.

3. Business Planning Session

Objectives for the School for the year 2017/ 2018 are presented to the group. A further business planning session is planned for the next Offsite School meeting.

Points of discussion:

- ✓ Using 'Smart Construction' as a name rather than 'Offsite'
- ✓ The steering group consisting of no more than x15 people

Agreed:

- ✓ More workshops to take place in the Midlands/ North England (where the Offsite factory sites are based)
- ✓ The steering group will assist with the marketing plan, giving advice on Offsite related publications/ organisations to contact, etc
- ✓ The steering group will influence the topics for the supplier days and workshops
- ✓ 1hr 30 minutes of next Offsite Steering group meeting will be dedicated to business planning

Actions:

- ✓ HC to create a pack with an overview of what the other School's cover in their business plans
- ✓ HC to create a list of resources and content offered by both the Offsite School and the other School markets

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- ✓ UC and HC to produce a marketing plan for the Offsite School for review and discussion in the group.

4. CITB Future Skills research

Ben Lever introduces the research undertaken by the CITB about industry partnership.

Action:

- ✓ The next leadership group meeting will be extended to ensure feedback on CITB Future Skills Research.

5. AOB

Action

- ✓ Helen Carter is having a conversation with Joe Cilla from FIA to discuss how the School can work more closely with them. Helen will feedback to the Offsite group.
- ✓ Helen and Ken Davie have a conference call with HS2 on Thursday regarding HS2 getting involved with the Offsite School.
- ✓ UC to liaise with Ken Davie to extend the meeting at their Carillion site office, to accommodate the extra business planning and CITB feedback session.

The next meeting will take place on Tuesday 14th March, time and location: TBC (Please contact ursula@supplychainschool.co.uk if you can offer a room).