

Offsite Management School Partners Meeting

Wednesday 17th May 2017, Saint Gobain Innovation Centre



Attendees: Ursula Cooper (Action Sustainability), Helen Carter (Action Sustainability), Andy Higson (St Gobain), Natalie Meunier (McAvoy Group), Alex Giles (Action Sustainability), Tim Hall (BuildOffsite), Paul Cleminson (BAM)

Apologies: Pauline Traetto (BRE), Kieran Brocklebank (United Utilities, Stewart Whiting (Prater), Millan Martin (Taylor Woodrow), Anthony Heaton (BAM) Ken Davie (Carillion), Ben Lever (CITB), Steve Fozard (Costain), Ian Heptonstall (Action Sustainability), Richard Trevaskis (Georg Fischer) Gary Peters (Skanska)

1. Introductions

The group introduced themselves.

2. Outstanding Actions (For information)

Helen gives an overview of the outstanding actions.

3. Operational Update

Helen gives an overview of the Operational update. We now have 63 partners; Murphy Group and Buckingham Group are the latest to get on board. The Offsite School will be working closely with architects, Hawkins Brown to produce a series of workshops to be delivered across the year.

Agreed:

- The offsite events should also be promoted to the Infrastructure and Homes members.

Actions:

- HC to present the Offsite workshop plan for next year, which has been developed by Ian H and Skanska.
- Offsite steering group to send across suggestions for companies who should become partners of the School

- UC to contact AH on getting involved with the Homes and Offsite collaborative supplier event, which will focus on future skills and will also be promoted by Carbon Trust and UKGBC
- HC to connect Emma- Jane Allen of the School with AH to discuss Framework 22
- UC to find out if RIBA will host any of The Offsite School events on their website
- Offsite partners to help promote the 12 June Supplier day and get in touch if they want to get involved.
- BAM have North East suppliers that they would be keen to engage with
- Group to contact UC/HC with ideas for speakers for supplier days

4. BIM Level 2 /Maturity Matrix

Alex Giles presents the BIM Maturity Matrix that was developed from the BIM SIG year in the last financial year. The Maturity Matrix will be launched alongside the Offsite Supplier day, which has initially been pencilled in for 19th September.

Agreed:

- The group has agreed to send feedback on the matrix to AG as soon as possible, so she can start framing what the content of September's supplier day will look like.

Actions:

- ✓ The partners take away the BIM Maturity Matrix and feedback any comments to AG
- ✓ AG to present the new system and the dashboards at the next Offsite steering group meeting
- ✓ To launch the BIM matrix at September supplier day
- ✓ AH needs the marketing for the BIM maturity matrix in June

5. Demo of the new School web platform – Get online (Group Exercise)

The partners were asked to get online and have a browse of the new website platform. A few points were raised:

- Management > resources takes you to issues as 'change management' (this needs changing)
- Is the use of the word 'issues' misleading in terms of what people want to find?
- When using the event calendar in internet explorer, the two buttons that scroll through the months do not have arrows on them.

6. AOB

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The group would like some more clarity on what the Offsite meetings are about. There was a small discussion on what the point of the steering group meetings are and AH would like to be able to understand the value for the partnership fee. HC poses the question 'What do you want this leadership group to provide for you?' – this will be discussed in the next meeting.

Action:

- ✓ HC to create the agenda for the next offsite partner meeting to capture this

The next meeting will take place on Thursday 13th July 11am – 2pm.

Andy Higson has kindly offered the Saint Gobain Visitor Centre, 95 Great Portland street, W1W 7NY for this meeting.