

## School Board Meeting

Tuesday 16<sup>th</sup> May 2019: 10am – 1pm  
Willmott Dixon Interiors, Farringdon Street

**Attendees:** Chair: Shaun McCarthy (Action Sustainability), Ian Heptonstall (Action Sustainability), Hilary Hurrey (Action Sustainability), Richard Bayliss (CITB), Dale Turner (Skanska), Martin Gettings (Canary Wharf Group), Victoria Hughes via phone (VINCI Facilities), Nitesh Magdani (BAM), Keith Chanter (EMCOR), Anna Baker (Sir Robert McAlpine), Julia Barrett (Willmott Dixon)

**Apologies:** Kieran Brocklebank (United Utilities), Graham Edgell (Morgan Sindall),

### 1. Progress against actions

Hilary Hurrey fed back against the actions from the last meeting, the majority of which were complete. A discussion took place around the Partner pipeline and around how big the market could potentially be.

#### Actions:

- Hilary to provide details of who the School has been speaking to:
  - at Severn Trent and Siemens for Keith
  - at Morrison Utility Services for Dale
- Richard to identify and provide details for the training managers in organisations on the list which CITB hold key relationships with.
- Ian to let Martin know who he has had discussions with at CBRE.
- Victoria will follow up with IWM (formally BIFM) to re-engage and establish a relationship with the School. Ian will attend this meeting.
- Hilary to send with the minutes details of the top 100 Construction firms and top 20 house builders.

### 2. Update on the portal

Ian Heptonstall provided an update on the IT platform. Unfortunately, the launch date will be delayed, hopefully by just a further month to end of June \ early July. Ian explained that there were 15 key functionalities for the new web platform, of which 12 had been signed off. Yet to be signed off are: prioritisation (which is not yet correct in terms of the resources that get given); the events functionality (has not yet been tested) and the Partner dashboard (has not yet been tested).

There is no implication to budget.

#### Actions:

- Once the platform is read for final testing (everything is working) details to be sent to BAM, Sir Robert McAlpine and Canary Wharf Group who have colleagues available to test.

### 3. Strategy 2025 & Funding Options

Ian presented an update on the various funding options that could be available for each of the priorities identified at the strategy day.

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### Agreed:

#### *Upper School Concept*

- ✓ To avoid duplication with anything that UKGBC are doing, Ian will meet with them in June to discuss if there are any opportunities to collaborate.
- ✓ A sub-group for the 'Upper School' concept will meet to discuss exactly what the School wants to do to inform what funding opportunities are out there. A decision needs to be made as to whether the School wants to nurture an innovation culture or tackle individual problems.
- ✓ The meeting must also include understanding what type of person is required who can navigate areas of funding.
- ✓ The School will also identify what other organisations to collaborate with. The School can offer a strong route to market as well as a voice to the supply chain on what the industry want them to focus on.
- ✓ It is important to tap into the research that CITB undertake as this is closer to the industry than academia.

#### *Ambassadors Network*

- ✓ Funding could potentially come from the CITB Innovation & Collaboration fund.
- ✓ Ian has met with Nick James, CITB. An event is taking place on 19<sup>th</sup> June (a collaboration between the School and CITB to further embed the relationship), following that a workshop with various CITB colleagues will take place. Julia and Dale will attend this workshop.

#### *Certified Qualifications*

- ✓ This area needs more investigation.

#### *Relationship Management*

- ✓ Budget has already been set aside from September to recruit extra resource.

### Actions:

- Shaun, Kieran, Nitesh and possibly Cathy Berry who runs the Horizon Group to meet and discuss next steps for the 'Upper School' concept.
- Richard to liaise with Ian, Julia and Dale to set the date for the workshop.
- Any other Board members who are interested in attending this workshop should let Hilary know.

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NB: Recap on Board Champions

Action on assigning the Board champions, the following has been agreed:

Item	Board member	AS support
'Upper School' concept	Kieran Brocklebank & Nitesh Magdani	Shaun McCarthy
Certified Accreditation Provider	Victoria Hughes	Ian Heptonstall
Ambassador Network	Julia Barrett	Ian Heptonstall
Partner Relationship Manager	Martin Gettings	Hilary Hurrey

*Other opportunities:*

Ian explained a funding stream from the CITB around improving procurement and an EOI has been submitted. There has been a lot of support from Partners already and more is expected. CIPS will also be approached for support to make the final bid as collaborative as possible. The final bid is due mid-June.

Richard talked through the CITB commission on Digital Skills:

1. Digital Leadership Skills – creating the environment to adopt digital processes
2. Digital Competency Framework – focus on the behaviours and attitudes to adopt digitisation
3. Digital Upskilling - training and resources to deliver standardised competencies across the sector

**Agreed:**

- ✓ The School should move on from just BIM to encompass the wider digital skills.
- ✓ Ian is meeting with the relevant CITB contact to find out more.
- ✓ The Centre for Digital Build Britain should be engaged with.

**Actions:**

- Richard to provide a link to the white paper on digital skills for inclusion with the meeting minutes. Click [here](#).

#### 4. Special Interest Groups: Carbon Campaign & Biodiversity Net Gain

The Carbon Campaign and Biodiversity proposals were outlined and put forward as a potential SIG. The School only has budget for one SIG this year.

**Agreed:**

- ✓ It was agreed that though Biodiversity was a very important topic, the topic of carbon and climate change was very current and the School should be showing leadership to the industry. The time is right and we should act now.

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- ✓ The Partners do not have to ‘mandate’ to the supply chain but should at least strongly encourage the supply chain to report their carbon on the School’s Tool, put forward a carbon ambassador, develop an action plan and take up the advice and training to make this happen.
- ✓ There have already been discussions with HBF, CECA, UKGBC who have expressed interest in collaborating with the School on the carbon initiative.
- ✓ It was important to engage with BRE and what they do on BREEAM.
- ✓ Though the Carbon Trust are very active in this topic, they do not provide much focus on the construction industry.
- ✓ The timing is not quite right for the Biodiversity Net Gain proposal as the Government legislation has yet to be released as to what is being mandated.
- ✓ There is already a lot of resource and activity around Biodiversity Net Gain out there. The School could provide more impact on this topic once the legislation is set.

### **Actions:**

- The School to take forward the Carbon Campaign as a SIG and discuss with CITB support of this industry leading initiative.
- A proposal is to be put together and a group formed.

## 5. CCS Relationship

Shaun updated the group on CCS. The current CEO is stepping down at the end of the year. Once the new CEO is in place the School will attempt to re-establish a relationship.

## 6. Risk Register

Anna provided a summary of the current risk register as presented at the AGM.

### **Agreed:**

- ✓ The risk register will appear on the Board agenda regularly when necessary.

### **Actions:**

- Hilary to distribute the current risk register with the meeting minutes.
- Hilary to work with Anna to ensure the risk register is up to date and support Anna to manage it.

## 7. Operational Update: Progress against KPI’s

Hilary Hurrey gave a brief summary of progress to date. The figures sent with the pack are to end of April only.

The following Partner organisations are at risk: Covance (School is waiting for formal confirmation that they are not renewing); Abellio (Ian has spoken with them and they are likely to not renew); Sapphire Utility Solutions (Kieran is speaking with them, alongside the sector manager), Galliford Try (the key contacts the School had have left and we are currently trying to re-engage).

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### Actions:

- Hilary to look at the assessments scores as a year on year comparison and show this on the infographic.

### 8. AOB & date of next meeting

A discussion on engagement of RIBA took place.

Ian explained that though the School has had reasonable success with RIBA and engaging architects' practices within the School (as well as resources, a specific diagnostic etc), the issue is that the architectural schools' feedback is that there is not enough time in their courses to include learning around modern methods of construction.

The next President of RIBA is in favour of mmc and offsite construction which may help.

### Actions:

- Nitesh sits on the Sustainable Future Group at RIBA and will bring up the issue at the next meeting.
- Hilary to speak to sector leads to nominate a Partner to speak on the above groups.
- Hilary to provide Victoria with an e-version of the current School leaflet.
- Hilary to move the date of the September meeting.

**Date of next meeting: *Wednesday 10<sup>th</sup> July; 10am – 1pm at Willmott Dixon Interiors, Hammersmith meeting room, 32 Farringdon Street, EC4A 4HJ***