

## Construction Leadership Group Meeting

Wednesday 17th June 2020

**Date:** Wednesday 17<sup>th</sup> June 2020 – Zoom meeting

**Attendees:** Jesse Putzel (*BAM*), Leila du Toit (*Canary Wharf Contractors*), Andy Fulterer (*Lendlease*), Sarah Chatfield (*Osborne*), Michael Bootman (*HE Simm*), Alice Hands (*Sir Robert McAlpine*), James Langstraat (*HS2*), Simon Stone (*Galliford Try*), Emma-Jane Allen, Robyn Conway and Sophie Coyle (*Supply Chain Sustainability School*)

**Apologies:** Steve Poole (*John Sisk & Son*), Matt Nichols (*Reconomy*), Tom Finnegan (*Kilnbridge*), Sarah Ross (*Advanté*), Kirsty Dunne (*Osborne*), Paul Reeve (*Electrical Contractors' Association*), Andrew Rainbow (*Bouygues UK*), Cara Palmer – Maternity Leave (*Wates*), Adam Ritchie (*Morson*), Amelle Mestarie (*Bouygues E&S*), Lucy Neville (*TfL*), Neil Mant (*VINCI*), Bob Wolstenholme (*Bovis Homes*), David Holmes (*Galliford Try*), Emma Ward, *VolkerWessels UK*) Sophie Cannon (*Balfour Beatty*) Emer Murnaghan (*GRAHAM*), Eugene Meehan (*O'Neill & Brennan*), Stephen Watson (*Willmott Dixon*), Mark Gane (*NG Bailey*), Iain Casson (*Kier*), Trevor Harlock (*VINCI*), Warren Edwards (*Laing O'Rourke*)

**Please note these meeting notes are to be read in conjunction with the agenda and final slide deck as circulated to all.**

### Meeting notes

#### 1. Welcome & introductions

The group welcomed James Langstraat as a representative of HS2 on the Construction group.

#### 2. Agree minutes of last meeting and review actions

An update was provided on progress on actions in the actions log. For full details please review the updated action log. Key points were

- Each Partner can benefit from 5 workshops per year (for supply chain or colleagues). These can be virtual events or face to face (post COVID-19).
- Partners should share their updated priority supplier lists with Sophie to upload on to their partner dashboards. This will enable partners to be able to monitor / encourage engagement and improvement over time.
- There is a huge amount of virtual training available through the School in a range of different formats. Partners can recommend internal staff or supply chain to attend.
- Social Value Business Bytes (22 July) – BAM, Canary Wharf and Sir Robert McAlpine can all potentially speak. Each Partner will investigate availability further.
- MB (*HE Simm*) to enquire about case studies in the midlands and share with the School.
- The learning pathways on the Partner dashboards will be launched by the end of June.

The previous meetings minutes were agreed.

EJ Allen presented the new resources that have been launched by the School in May and June.

#### **ACTIONS:**

- **Partners (BAM, Canary Wharf and Sir Robert McAlpine)** to investigate availability to speak at the [Social Value Business Bytes](#) on 22 July (*ASAP*)
- MB (*HE Simm*) to enquire about case studies in the midlands and share with the School (*July*)
- **Partners** to contact SC if they would like to speak at any upcoming virtual training (*Ongoing*)
- **Partners** to contact SC to run workshops for internal staff or the supply chain (*Ongoing*)
- **Partners** to share updated priority suppliers lists with SC to upload to their School dashboards (*Ongoing*)

### 3. Coronavirus – impact on business plan

#### 3.1 Is there an appetite for learning?

Sophie Coyle updated the group on the virtual training feedback and plan for Q2, and marketing statistics for Q1. Key points were:

- There has been a significant increase in e-learning and resources accessed when comparing to the same time last year. Largely attributable to the launch of the new website but clear to see there is an appetite to learn. Also, an increase in active users and companies on the School compared to this time last year.
- Learning through the School in April/May/June is up on pre-lockdown period.
- Individual assessments for this financial year have increased, demonstrating a clear intention to learn. Company assessments are down; likely due to competing priorities and furloughed staff.
- Feedback from training in April and May has been very positive. The School are continuing to assess feedback and popular topics to drive what virtual training is run moving forward. Popular topics and trends so far are carbon, waste, social value, and information around the impact of COVID-19.
- Partners supported the range of topics included in the upcoming training plan, but suggested the following topics would be useful to have training on in addition:
  - Responsible sourcing and responsible steel
  - Biodiversity
  - Women in STEM (FIR?)
  - Building in a green recovery post COVID-19
  - Mental health and wellbeing (particularly in relation to returning to work post COVID-19)
- BAM are currently trialling a virtual work experience programme – is there future scope for virtual training or a case study around this?
- Have the School considered partnering with more organisations e.g. CIOB, CIPS to promote training? The School have good links but welcome Partners to put us in touch with the relevant contacts.
- The School is planning on running podcasts in the future and Partners support this idea.

#### ACTIONS:

- **School** to consider training on responsible sourcing, biodiversity, women in STEM, building a green recovery and mental health (*ASAP*)
- EJ to discuss potential biodiversity training and the work that Canary Wharf have done with LD (*Canary Wharf Contractors*) (*ASAP*)
- **School** to discuss with JP how we can showcase the work they're doing on the virtual work experience programme (*July*)
- MB (*HE Simm*) to put EJ in touch with contact at BEA (*July*)
- **Partners** to make introductions to relevant stakeholder groups who could help to promote the School'

#### 3.2 Financial implications

EJ Allen provided the group with an update on financial implications to the School due to the loss of CITB funding and how this will affect the Construction business plan for 2020/21. Key points were:

- The School has budgeted for a 20% loss in Partners, alongside the loss of CITB funding, which will result in a 37% reduction in revenue for 2020/21.

### 3.3 Impact on Construction KPI's

- All KPI's remain relevant, however all training and events will run virtually.
- Three new Partners have joined the School already this financial year.
- Funding cuts / COVID does not have a huge impact on the KPI's in the Construction business plan for 2020/21 – events can still run, but virtually, and the School can still engage as many people through the website as planned.

### 4. Update on Climate Action Group & Plant Group

James Cadman outlined the recent work of the Plant group. Key points were:

- The School have recently launched the Plant Charter, with Flannery as the first signatories, which outlines minimum standard in availability of plant. The group aims to engage suppliers and contractors and raise awareness to provide the supply chain with the knowledge to meet standards.

James Cadman and Charles Naud from Action Sustainability provided an update on the School's Climate Action Special Interest Group. Key points were:

- Established in Autumn 2019, the group's aim is to be the forum to enable proactive businesses to come together to make consistent decisions and act against carbon emissions in their own organisations and in their supply chains – through capture of data.
- This is being achieved using an online performance tool to gather and analyse the supply chain's carbon data.
- Charles provided a demonstration of how this tool works.
- When suppliers are apportioning to different clients it does not need to equate to 100%. The tool as used by the Climate Action SIG has a blanket approach to apportionment.
- The School are currently adding client names to the list if not currently on the tool.

#### ACTIONS:

- **School** to set up a demo of the tool for Lendlease and Sir Robert McAlpine (*ASAP*)
- **Partners** to contact James Cadman ([James@actionsustainability.com](mailto:James@actionsustainability.com)) if they want to get involved in the Climate Action Group or Plant Group or identify suppliers and contractors who can participate (*Ongoing*)
- **Partners** to consider signing up to the Plant group's commitment paper (*Ongoing*)

### 5. Partner Maturity Matrix

EJ Allen presented the updated version of the Partner Maturity Matrix and Partner Value slide. The two are intrinsically linked – the more a partner engages, the more value they get.

Key points:

- Partner Maturity Matrix is a roadmap to demonstrate how a Partner can engage with, and get value through the School
- This will be a key tool to enable Action Sustainability (delivery partner) work with Partners to map out progress to date and agree targets for the next 12 – 18 months, with a corresponding action plan.
- Matrix is relevant to all partners, regardless of size / type / market

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- Partners can choose where they'd like to engage / get most value. It is not linear. Consequently a partner may aspire to be at 'lead' in one area, and 'exemplar' in another.
- The group were keen to engage in a workshop in late July to look at how they could use the matrix
- Partners agreed this was a useful tool to highlight the range of different benefits available through the School, and identify opportunities to get more value through partnership

### ACTIONS:

- **School** to arrange a workshop for Partners to go through the Partner Maturity Matrix (*agree July date by end June*)
- **School** to share Partner Value Slides with each organisation (*Ongoing*)
- **School** to run an introductory partners session with HS2 colleagues, linking to the Partner Maturity Matrix to develop a plan for 2020-2021 (*July*)

### AOB & date of next meeting

- Next leadership group meeting confirmed for 17 Sept 2020, 10.30am – 12.30pm.
- The group would ideally prefer to use Teams as some organisations don't have access to Zoom.