Thursday 12th November 2020



Date: Thursday 12th November 2020

Attendees: Steve Watson (Willmott Dixon), Leila Du Toit (Canary Wharf Contractors), Sarah Chatfield and Kirsty Dunne (Osborne), Andrew Lowe (Alcumus Group), Sarah Le Gresley (Michelmersh), Tony Vozniak (Ardent Hire), Michael Bootman (HE Simm), Adam Nicholson, Naomi Warr, Steve Button and Sally Fraser (McLaren), Andy Fulterer (Lendlease), Jesse Putzel (BAM), Eric Kiernan (John Sisk & Son), Jennie Porter (Carmichael UK), Natalie Wilkinson (NG Bailey), Trevor Harlock (VINCI), Simon Stone (Galliford Try), Simon Richards (Sir Robert McAlpine), Mark Worrall (Lean Construction International), Mark Fox (Bouygues UK), Emma-Jane Allen, Ian Heptonstall, Robyn Conway and Sophie Coyle (Supply Chain Sustainability School)

Apologies: Andrew Rainbow (*Bouygues UK*), Emer Murnaghan (*GRAHAM*), Adam Ritchie (*Morson*), Patrick Guest (*Arnold Laver*), James Langstraat (*HS2*), Tamsin Rusi (*Balfour Beatty*)

<u>Please note these meeting notes are to be read in conjunction with the agenda and final slide deck</u> as circulated to all.

Meeting notes

1. Welcome & introductions

Andrew Lowe (Alcumus Group), Sarah Le Gresley (Michelmersh), Mark Worrall (Lean Construction International) and Tony Vozniak (Ardent Hire) were welcomed to the group as new Partners.

Adam Nicholson, Naomi Warr, Steve Button and Sally Fraser (*McLaren*) and Eric Kiernan (*John Sisk & Son*) were welcomed as new representatives on the Construction group.

2. Performance to date & reflecting on priorities

Ian Heptonstall outlined the financial implications of COVID-19. There has been nearly a 30% reduction in funding this year due to loss of CITB funding and slight reduction in Partner income. The School anticipates a 10% reduction for next year due to reduced CITB funding. Despite this, the School has delivered 75% more learning this year.

Online training delivery has increased the amount of training delivered, the number of learners training, as well as online resource views.

Ian Heptonstall outlined progress to date on the key performance indicators for 2020/21:

- Currently on track to deliver all KPI's set by the Construction group for 2020/21.
- The School has not yet delivered the carbon ambassadors in this year's KPI's due to reduction in budget / resources. Once the FIR Ambassador programme has been rolled out and web-enabled, the carbon ambassadors can be the next focus.

The group were asked to reflect on the work of the School and rank their sustainability priorities for next year. The results of the polls are in the circulated document, with the top 5 in priority ordering: Energy and carbon, sustainable procurement, waste and resource efficiency, materials and sustainability strategy.

3. Business planning workshop

The group were split into breakouts to discuss 4 'thinking hats' on:

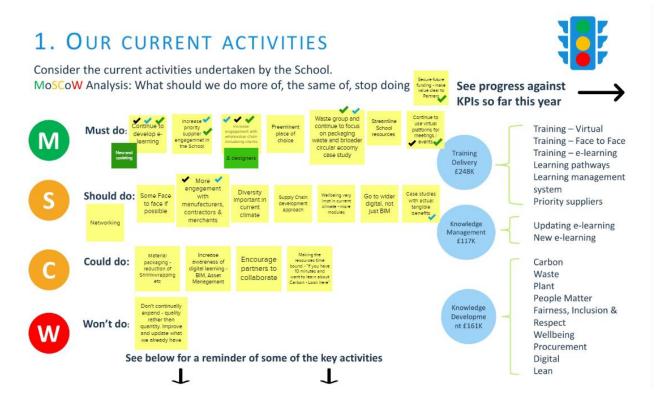
- 1. Current activities
- 2. Opportunities
- 3. Threats

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4. Creativity

The outcomes were as follows:

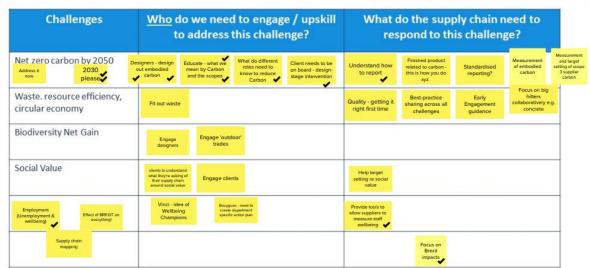


2. OPPORTUNITIES?



What are the opportunities for the School to better address sustainability issues in the supply chain?

See impact survey results from 2019



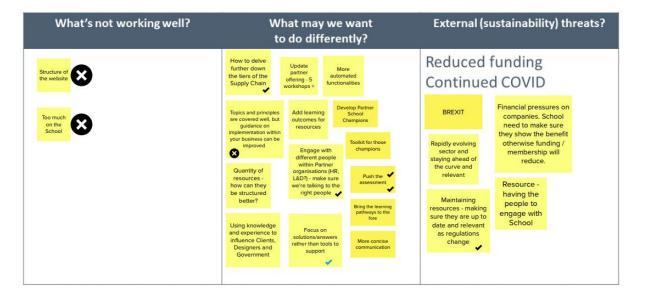
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3. THREATS?

What difficulties or threats do you see for the School?





4. CREATIVITY

What could the School do that is new? What will take us to that 'perfect 10'?



5	Subject Matter	Target Audie	ence A	ccreditation		
	Leadership		each	Partners		
Guidance on changes in CE markings and the effects on const. sector	Guidance on COVID policy for the supply chain	focus group. /arcl Develop boug champions whole	g clients Gailtes facilitate a cc definition on th of sustainabili e value principle Contr when were a supply chain for all talking and	ombined e elements ty for the actors - So sking the info - were	Universities - suitors to the industry - new target and potential funding stream	Funding: R&D tax credits
More on broader health agenda/wellbeing outside COVID	PPE procurement	Sustainability LP SME sustainability strategy			Keeping informed on Innovation happening in the industry	Up to date news section - on new policy (for SME's)
School partners to agree specific learning pathways	Business	e change otation - e current			How can SME's access green funding?	
		e current odule				
	within					

The full Mural has been circulated with these notes.

Following feedback from the group, the actions below were agreed as priorities to take forward in the business planning process. They are listed in priority order.





Each Partner voted on their top 10 priorities from the emerging actions - total votes are in the total Partner vote column:

1	Keep e-learning updated as policy changes etc, but also have budget available for development of new learning /resources as new hot topics / issues arise		
2	Collaborate to cut carbon / embodied carbon		
3	Engage more clients and designers		
4	Develop more tangible outputs		
5	Focus efforts on driving priority suppliers to do more, with leadership from clients / main contractors		
6	School to help facilitate collaboration amongst its partners to drive a more standardised approaches to sustainability / reporting / guidance		
7	Focus efforts on upskilling the entire value chain (including clients) on social value, particularly monetisation, and raise awareness of existing SCSS resources		
8	Make website more intuitive – less is more. Direct organisations straight to top 3 subjects and recommended resources for hot topics	10	
9	Develop SME leadership group		
10	Continue with the Waste group - including packaging waste		
11	Continue with virtual meetings / training activities		
12	Engage and upskill potential new entrants (School, universities)		
13	Continue to drive, measure and report impact		
14	Engage key influencers / stakeholders from Partner organisations in the School e.g. L&D, HR, Design, Commercial – not just procurement and sustainability	7	
15	Continue to focus efforts on wellbeing	5	
16	Provide tools to help companies measure staff wellbeing	4	
17	Biodiversity - engage designers & outdoor trades (groundworkers, landscaping, roofing) with specific advice	1	
18	Continue to develop Partner value / business case		
19	Engage fit-out companies on waste	0	

Next steps and actions:

- School to share the key priorities with the board on 24th November
- **School** to share the board's feedback with the group in early December
- **School to** consult Partners by email/phone in Dec/Jan and develop KPIs and programme of activity for next year

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Partners to:

• Provide feedback/steer to EJ/the Construction group as the business plan develops, with a view to agreeing a draft business plan at the LG meeting on 19th Jan ready to submit to the board (board meeting 29th Jan).

4. AOB & date of next meeting

The next Construction group meeting is on 19th January 2021, 10.30am – 12.30pm, as a virtual meeting on Teams or Zoom. At this meeting, the group will agree the draft business plan.

The School are finalists in the Supply Chain Excellence category in the Construction News Awards. You can register to join the live event here.