

Date: Monday 16th November 2020

Attendees: Matt Nichols (Reconomy), Mark Turner (Action Sustainability), Imogen Player (Action Sustainability), Robyn Conway (Action Sustainability), Nick Ribbons (Zero Waste Scotland), Helene Wright (National Grid), Jade Hunt (Kier), Kirsty Dunne (Osborne), Sarah-Jane Davies (John Sisk and Son), Ian Heasman (Taylor Wimpey), Ian Ward (Vinci), Olivia Ward (Redrow), Alex Pinnington (Barratts), Lewis Chenery (Bouygues E&S), Matt Dewsbury (Skanska), Graham Edgell (Morgan Sindall), Gemma Tovey (Lovell), Amy Billingham (Willmott Dixon), Cara Palmer (Wates), John Dwyer (Telford Homes), Brian Holcroft (McCarthy & Stone), Anastasios Skitzis (Lendlease), Sally Griffiths (Siemens), Lauren Rees (Siemens), Stephanie Simpson (Valpak), Faye Tester (SGN), Ultan McAdam (Sisk), Katerina Robinson (Freedom Group).

Summary of Actions and Notes from the Waste and Resource Use Category Group Meeting

Waste and Resource Use Category Group – Introductions and outstanding actions		
No	Action/Note	Owner
1	<p>Resource update</p> <ul style="list-style-type: none"> The material exchange platform map is available to view here. Please share any case studies of using the map with the School Please continue to use the feedback template mechanism should you come across changes or additions to MEPs The group asked whether there could be a functionality added to the map where a postcode is entered and the search area of 30km around the postcode is shown. The School will look into the feasibility of adding this A disclaimer has been developed and will be added to the MEP map – any group member is welcome offer improvements The group asked whether a news section could be added to the waste page that details recent and upcoming headline legislation and horizon-scanning. The School will look into the feasibility of adding this The waste gap resource identification exercise is outstanding Please continue to share relevant resources and case studies with the School that can be added into the resource library. 	<p>School</p> <p>School</p> <p>Imogen</p>
2	<p>Waste learning pathway</p> <ul style="list-style-type: none"> A new waste learning pathway has been proposed by the School It was agreed that beginner level would be the most appropriate for this learning pathway A sub-group was requested to review the proposed resources and to join a workshop to make changes and finalise the learning pathway. 	<p>Jade Hunt, Matthew Dewsbury, Lewis Chenery, Kirsty Dunne</p>
3	<p>Packaging project update</p> <ul style="list-style-type: none"> An update was provided on the packaging project that is looking at practice and performance on packaging in the housebuilding value chain. A reminder that this is not only focusing on plastic packaging, but all packaging materials. Zero Waste Scotland, Taylor Wimpey, Bellway and Barratt are directly involved in the study, which is primarily being delivered by Valpak. 	

	<ul style="list-style-type: none"> • Suppliers have now been asked to engage and packaging weight data is now being processed • A meeting of project partners is being set up with the main objective of agreeing how to maximise data inputs within an acceptable timeframe. 	<p>School/Partners</p>
<p>4</p>	<p>Engaging manufacturers and suppliers</p> <ul style="list-style-type: none"> • The next stage, in line with the group’s horizontal three strand approach, is procurement and supply chain engagement. At the last meeting, the group discussed ideas on engaging manufacturers, suppliers, and desired outcomes • These ideas were combined into a proposed workflow for the group to look at over the next year, in line with business planning for 2020/2021 • The group provided agreement on this workflow: <ol style="list-style-type: none"> 1. Create a ‘hit list’ of the common product types 2. Create a ‘hit list’ of the manufacturers that have the highest impact 3. Collaborate with other working groups 4. ‘Interview’ and engage with manufacturers and suppliers 5. partners to provide key manufacturer/supplier contacts, request to engage with them and then set about holding a series of 30/40 minute interviews to learn from their knowledge and experience 6. A collective call to action from client side 7. Development of a set of standard procurement questions and requirements for School partners to use • This will commence as soon as time and resources allow but no later than Q1 2021 	<p>Project team/school</p>
<p>5</p>	<p>Business planning 2021</p> <ul style="list-style-type: none"> • Including the outputs from item 4 (engaging with manufacturers and suppliers), the group were asked what other items they felt were of relevance to include for discussion for the 2021 business plan • The following outputs were identified: <ul style="list-style-type: none"> - Learning needs around soils (and aggregates) classification - Plastic reprocessing plants and aggregate reprocessing companies – potential to develop directories & signposting - E-learning around SDGs and the link to strategies, targets etc (wider than waste group – SCSS wide) - Collaboration with Carbon Group for scope 3 waste emissions - Social value research – link, understanding and calculations e.g. with waste companies, reuse & repurposing companies - Resources on practical applications/onsite practices (with a focus on construction waste through the lifecycle of the project) - Map of plastic reprocessing plants in the UK and aggregate reprocessing companies 	

	<ul style="list-style-type: none"> • It was also noted that CIRIA are going to produce a soil guidance document and a digital tool for soil classification understanding • Reconomy to share their soils classification guidance • Zero Waste Scotland currently have an aggregate directory, however this is soon to become outdated • Redrow are currently undertaking a project in which they are analysing waste from 1 home in 3 different regions and understanding why the waste was created. Redrow to share findings and lessons learnt once the project is complete • The School will now maintain these items within a potential actions list for the 2021 business plan. 	<p>Matt Nichols</p> <p>Olivia Ward</p> <p>Mark Turner</p>
<p>6</p>	<p>AOB</p> <p><u>Hazardous Wood Waste Project</u></p> <ul style="list-style-type: none"> • The project is producing industry guidance for when 'RPS 207 - classifying waste wood from mixed waste sources' expires (currently 31st January 2021). The RPS has been extended a couple of times as the project has progressed. • The project partners are: Wood Recyclers Association, Wood Protection Association, CIWM C&D Waste Group, NFDC, Hadfield, FCC Environment and Veolia • The project has been sourcing and analysing samples of timber from demolition projects to establish guidance for when specific types of wood waste (e.g. softwood carcassing, sheet materials, fence posts etc.) can or cannot be assumed non-hazardous, related to age of the building (as treatments potentially become less hazardous over time). The guidance document is close to being completed, and will be endorsed by the EA. 	
<p>7</p>	<p>Next Meeting</p> <ul style="list-style-type: none"> • 16th February 2020, 11:00-13:00, Online 	