

## Ipieca Labour Rights Training – Frequently Asked Questions

Ipieca produces practical tools and resources to help the industry identify, manage, and mitigate social risks in its activities and among suppliers. It is our aim that these tools be shared by companies with their suppliers, cascading social good practice down through the supply chain.

Ipieca and the Supply Chain Sustainability School are proud to have collaborated to make the labour rights training modules available to companies and wider supply chain.

Please see below for some answers to frequently asked questions. Should you need further guidance please contact us directly.

### 1) How many modules are there?

There are 12 e-learning modules. Each module includes introductory text, videos, case studies, a one-pager of key lessons, links to relevant good practice guidance and quiz questions to test understanding.

### 2) What are the modules about?

1- Initial assessment	2- Introduction to labour rights	3- Child labour	4- Fair recruitment
5- Forced labour	6- Non-discrimination and equal opportunity	7- Procurement	8- Wages
9- Worker accommodation	10- Worker grievance mechanisms	11- Worker representation	12- Working hours and overtime

### 3) Do the modules need to be completed sequentially?

The modules do have an order and are displayed as such. However, after the initial assessment, the modules can be completed by the supplier in their preferred order. Videos and key lessons documents are also available separately on the [Ipieca homepage](#).

### 4) How can my suppliers access the content?

Ipieca has a landing page in the School's website:

<https://www.supplychainschool.co.uk/partners/ipieca/>

When companies share this link with their supply chain, individuals will need to create a FREE account with the Supply Chain Sustainability School (the School). They will be prompted to do this when accessing the content. For further guidance on signing up, please [click here](#).

### 5) Can my internal colleagues also access the training?

Yes. Your colleagues will be able to register directly with the School and set up their own account. You are also able to 'bulk invite' multiple colleagues to register, should you have many users needing access.

### 6) Does the supply chain pay to access the training?

No. The training is freely available to anyone working in a relevant role.

### 7) Is there a limit on how many suppliers / internal colleagues can complete the training?

There is no limit to the number of suppliers and / or internal colleagues who can register to complete the training.

### **8) Can my suppliers register using generic email domains such as Gmail?**

Each user can register with their company email address to be linked to a company account, or with a personal email address. However, we encourage suppliers to register with their professional / corporate email address if they have one.

### **9) How long will the modules take to complete?**

Each module will take approximately 15 to 25 minutes to complete. The whole training takes around 4.5 hours in total to complete.

### **10) Is the content available in multiple languages?**

Currently the 12 modules are only available in English. Once the initial phase of the training launch has been completed further language packs will be explored.

### **11) Can I access the content on my mobile phone?**

All modules are designed to be responsive to multiple access routes and can easily be accessed and completed on a desktop computer, tablet, or mobile phone.

### **12) How can the modules be accessed?**

The modules are hosted on the School site in a bespoke learning pathway. Users will be able to enrol in the pathway and work their way through all the modules. The learning pathway is stored within an individual's account on the School and can be accessed at any time.

Each module can also be accessed on its own via the [Ipieca homepage](#) on the School website.

### **13) Will there be certificates available on completion?**

A certificate will be produced at the end of each module and a cumulative badge will be added to the individual's profile once all modules are completed.

### **14) How can we track the learning undertaken by our suppliers?**

Ipieca will be able to track the learning undertaken by their members' internal colleagues and supply chains through a reporting dashboard. Data will be shared with Ipieca members on a regular basis.

### **15) Can I track the learning undertaken by my suppliers myself?**

Should you wish to have access to the reporting dashboards to track engagement and completion of your colleagues and suppliers you will need to purchase an enhanced reporting package from the School.

### **16) How much is the enhanced package?**

The enhanced package fee is £4,350.00 annually.

### **17) What is included in the enhanced package?**

The enhanced package enables member companies to manage their own list of suppliers and track their learning, including uploading their own content. This option is entirely at the discretion of each company.

### **18) How can I sign up for the enhanced package?**

If your company would like to have an enhanced membership, please email [becky@supplychainschool.co.uk](mailto:becky@supplychainschool.co.uk)