

Date: Thursday 18th March 2021, online

Attendees: Martin Gettings (Canary Wharf Group) James Cadman (Action Sustainability), , Stefania Chica-Jacome (Action Sustainability), Anokhi Kalayil (Action Sustainability), Katherine Rusack (Balfour Beatty), Raj Neelakantan (Cadent Gas), Leila du Toit (Canary Wharf Group), Colin Holm (Highways England), Rebecca Segal (NG Bailey), Gregory Scott (Morgan Sindall), David Manson (Skanska), Lucy Neville (Transport for London), Graeme Hannah (Robertson), Amy Twist (Countryside Properties), Edgell Graham (Morgan Sindall), Ian Heasman (Taylor Wimpey), Emma Hines (Tarmac), Sarah Jolliffe (BAM Nuttall), Maria Gkonou (Redrow), Kirsty Dunne (Osborne), James Geraghty (Kier), Jonathan Ayton (Willmott Dixon), Jeremy Silvester (McCarthy and Stone), Peter Ball (Fortel), Oana Caltia (Kilnbridge), Micheal Burton A.P. Webb Plant Hire), Nick Ribbons (Zero Waste Scotland), Diana Crowe, Chris Joyner, Niki Kesharaju

Summary of Actions and Notes from the Climate Action Group Meeting

Climate Action Group – Introductions and outstanding actions		
No	Action/Notes	Owner
1	Welcome and Intros	Martin Gettings & James Cadman
2	<p>Update on Progress: engagement and tool use, resources and support available, Learning Pathways</p> <ul style="list-style-type: none"> • We gave an overview of where we are now in terms of engagement and key actions from Partners. • There are 189 participating companies between partners and suppliers: 32% are Partner organizations and the remaining 68% are suppliers. • Partner organisations: 53% are actively engaging with the group. This is a 20% increase versus the last group meeting in Sep 2020. • Supplier organisations: 54% are actively engaging. This is also a relevant increase of engagement versus previous months (+29%) and in the number of companies taking part in this initiative. • Actions taken over recent months by the School to support partners and suppliers and drive carbon reporting: <ul style="list-style-type: none"> ○ Monthly webinars aimed at suppliers to provide an introduction to the Climate Action Group and a live demo of the Carbon Tool ○ Training workshops: ‘Introduction to Carbon’, ‘Achieving Net Zero series: Strategy, Engagement, Delivery, Performance’, ‘How to design for carbon reduction’, ‘Carbon Reporting’. ○ Carbon events: ‘How the Housing sector is rising to the challenge of zero carbon’ on 17th Nov 2020; ‘Achieving Net Zero: How do we collaborate to get there’ on 18th Nov 2020; ‘FM Conference: Transformation Challenges in the built environment’ on 18th Feb 2021. ○ Learning Pathways have been developed for carbon. Our e-learning development team are currently finalising the builds of four updated modules for carbon – updated scripts have 	<p>Stefania Chica-Jacome & James Cadman</p> <p>Partners & School</p>

	<ul style="list-style-type: none"> ○ Identify the relevant contact(s) in each organisation for data collection and reporting. ○ <u>About HOW to generate engagement:</u> <ul style="list-style-type: none"> ○ Provide clear messaging from the Partner organisation – top management – that you want the supplier/contractor to engage and participate ○ Take more of a one-to-one basis approach with suppliers. ○ Key to include carbon reporting in commercial documents (mandatory + collaborative approach). ○ Set incentives and awards. ○ Follow requests personally and provide focus support (Engaging rather than penalizing). ○ <u>About the TOOL:</u> <ul style="list-style-type: none"> ○ Standardisation of reporting and platforms is key. Use a sector-by-sector approach to deal with reporting differences. ○ Show feedback on data provided, give insights and analysis. ○ Make it easier for suppliers to understand carbon metrics and where to find the necessary activity data ○ <u>About SUPPLIER TRAINING:</u> <ul style="list-style-type: none"> ○ Focus on the main benefits of carbon reporting, especially for SMEs. ○ Regular engagement sessions with key suppliers to share best practice and progress. ○ Further training on how to input carbon data, identify problematic areas and provide guidance on how to access this information. Provide a support group to answer key questions from suppliers. 	<p>Partners</p> <p>School</p> <p>Partners</p> <p>School</p>
<p>6</p>	<p>COP26: looking at the 26th UN Climate Change Conference in Glasgow and the School’s potential participation</p> <p>The School has submitted two applications: one to host a plenary / panel Q&A session in the main hall of the Green Zone; and another to have exhibition space. We will hear the outcome some time in May. We are interested in engaging with Partners who are likewise planning to be present at COP26</p>	<p>James Cadman</p>