

Date: Thursday 18th March 2021, online

Attendees: Martin Gettings (Canary Wharf Group) James Cadman (Action Sustainability), Stefania Chica-Jacome (Action Sustainability), Tony Vozniak (Ardent Hire), Sarah-Jane Davies (Sisk), Lucy Neville (Transport for London), William McDowell (Brett Martin), Scott Gregory (Morgan Sindall), Michelle McAteer (Balfour Beatty), Katherine Rusack (Balfour Beatty), James Geraghty (Kier), Jamie Bursnell (Bellway Homes), Stephen Weldon (Bellway Homes), Anna Shillitoe (CHAS), Jonathan Ayton (Willmott Dixon), Amy Twist (Countryside Properties), Maria Gkonou (Redrow Homes), Sila Danik Dirihan (Saint Gobain), Sarah Burki (Interserve), Oana Caltia (Kilnbridge), Natalie Wilkinson (NG Bailey), Rebecca Segal (NG Bailey), Stewart Jones (Hanson Biz), Gigi Kvashilava (Hanson Biz), Kirsty Dunne (Osborne), Gemma Tovey (Lovell Partnership)

Summary of Actions and Notes from the Climate Action Group Meeting

Climate Action Group – Introductions and outstanding actions		
No	Action/Notes	Owner
1	Welcome and Intros	Martin Gettings & James Cadman
2	<p>Update on Progress: engagement and tool use, support available. We gave an overview of where we are now in terms of engagement.</p> <ul style="list-style-type: none"> • There are 197 participating companies between partners and suppliers: 32% are Partner organizations and the remaining 68% are suppliers. • Partner organisations: 56% are actively engaging with the group. This is a 3% increase versus the last group meeting in March 2021. • Supplier organisations: 55% are actively engaging. • School continues to provide monthly webinars to support suppliers. Next session is on the 26th May, please forward invites to suppliers. Contact stef@actionsustainability.com for further details. 	Stefania Chica-Jacome Partners
3	<p>What's coming.</p> <ul style="list-style-type: none"> • E-learning modules: The School will be publishing modules 1 (Climate Change & Carbon) & 2 (Carbon Footprinting and Measurement) on the website this week. Modules 3 (Reporting) & 4 (Carbon Reduction, offsetting and net zero) are going for Peer Review this week, with the plan to publish on the website in the near future • Engagement with suppliers at scale: As part of a new strategy to target suppliers, Canary Wharf Group, Morgan Sindall, Willmott Dixon and Skanska will be sending a joint communication to their supply chains inviting suppliers to join this initiative and start reporting data through the carbon tool. The aim is to upscale participation in the group. 	School Martin Gettings

	<p>Action for Partners:</p> <ul style="list-style-type: none">• Please, review the invitation letter attached. If you would like to participate, feel free to make any small adjustments if need be, but please consider that we would like to keep the same message.• Let the School know if your organisation would like to take part in this new strategy to upscale participation so that we can coordinate with the rest of Partners in terms of timings.• If yes, please send the School a list of your Top 100-200 suppliers. The data we need from you is: organisation name, contact name and email	Partners
4	<p>Carbon Tool: new functionality</p> <ul style="list-style-type: none">• In order to improve the user experience and simplify the reporting process, the School has developed new functionalities for the Carbon tool which be available in June. Major improvements include: a) simple tabbed layout to make it easier for suppliers to fill out metrics, b) apportionment will be part of the submission process, this will enable Partners to see data on their dashboards more easily, c) bulk upload of suppliers to reach a high number of organisations and give them direct access to the Carbon tool	School