

Attendees: Chair: Shaun McCarthy (Action Sustainability), Dale Turner (Skanska), Graham Edgell (Morgan Sindall), Dan Evans (Speedy Services), Aaron Reid (Balfour Beatty), Marcus Bennett (CITB), Carol Williams (Laing O'Rourke), Keith Chanter (EMCOR), Martin Gettings (Canary Wharf Group), Julia Barrett (Willmott Dixon), Ian Heptonstall (Action Sustainability), Hilary Hurrey (Action Sustainability).

Apologies: Victoria Hughes (VINCI Facilities)

1. Review of actions

Hilary reported on progress against actions from the last meeting. All items were being progressed or addressed within the agenda.

Dan reported that he has a meeting with Kingfisher/ Screwfix/ B&Q. They are interested in the retrofit agenda but also very interested in joining the School.

2. Carbon Tool Launch

Martin summarised the successful recent launch of the Carbon Calculator.

Agreed:

- The School needs to be mindful that we are in a crowded marketplace and there are a lot of initiatives going on at the moment. It will be key to keep promoting the Carbon Calculator to keep traction going.
- There must be a push around the collective approach of the Tool; some initiatives are asking the supply chain to input data repeatedly for different contractors. The Tool asks for this information once. Its key to keep it simple.
- 'Part Z' an embodied carbon initiative should be explored by the School, in particular as other Partners of the School have joined this initiative.

Actions

- ✓ Climate Action Group to explore how the School could establish a relationship of some kind with Part Z.
- ✓ Climate Action Group to consider budget for producing some promotional video's/ video testimonials for the Carbon Calculator.

3. Budget Update

Hilary talked through the budget update as there is some additional spend for various initiatives that require funding.

Additional income is made up of:

- Partner income as the School is slightly ahead of forecast income to date.
- Releasing £60K of cancellation fee. To date only in the region of £10.5K of cancellation fees have been realised.
- Releasing £22K of the contingency put aside at the beginning of the FY.

Agreed:

- ✓ The Board are in agreement with the additional spend presented.

4. Health & Safety Topic Update

CONIAC

Ian talked through the overview of the conversations had so far with CONIAC and also the three options the School could put forward in relation to the School supporting a Health & Safety Topic for CONIAC.

There were mixed opinions summarised below:

Feedback

- Health & Safety is a huge topic which could potentially hold a lot of risk for the School.
- An MOU has no legal standing and the potential that there is no funding available currently and no supporting commercial model suggests that this is not an avenue the School should pursue.
- The topic of Health & Safety has been discussed at length in the past and not considered as something the School would get involved in.
- CONIAC have reached out to the School as they have realised that their current website is not up to scratch to achieve what they need to. The industry has a responsibility to promote Health & Safety. Health & Safety is not a School responsibility; however, it is an industry responsibility. There is a potential liability, however there could be some robust caveats and protection put in place which make this a viable relationship. Joint funding via CITB is a possible option.
- We need to be brand proud and recognise that there is a desire to be part of the School. We should consider new things but also what value it would bring to the industry.
- CONIAC is not looking for the School per se, but the LMS (and functionality) which sits behind it.
- This is a potential opportunity to reach into other areas. It will need real consideration of the risks, but the School should harness the opportunity and take it in a direction which is advantageous for the School.
- This area could sit on an entirely different platform/ behind a wall to the School. It could have its own governance structure and leadership model.

Agreed:

- ✓ The Board would prefer to discuss this topic at length and face to face. There is a need to understand exactly what the proposal is and to discuss further.

Actions

- A face-to-face strategy day where the above topic will be included on the agenda will be organised.

5. Third Party use of the Learning Management System

Following on from the CONIAC discussion, Ian talked through the different ways the School's LMS could be used. The School was already in discussion with Lower Thames Crossing and how they would like to use the LMS which would require further development:

Agreed:

- ✓ There should be a 'white label' option so long as there is no reputational risk to the School.
- ✓ Franchising the School would need to follow a strict set of criteria and we should pursue overseas opportunities. It should have a commercial return invested in our UK industry.
- ✓ Bespoke development to the LMS means the functionality can be used by all once developed.
- ✓ The three options could be viable depending and should be considered on a case-by-case basis.
- ✓ Once the National Highways offer has been developed this should lead to developing a commercial pricing model for Partners.

6. Moving beyond skills and knowledge to capability

Shaun presented the current developments taking place with National Highways and on around the FIR Maturity Assessment Model.

Agreed:

- ✓ It will be far more beneficial to discuss these items in more detail and in a face-to-face setting. The items require a full discussion which should tie in with the next 5 years strategy for the School.
- ✓ It is important that the costs need to be variable with the income for the developments.

Actions

- A facilitated face to face session will be organised and these items will be included to allow for in depth discussion and to explore how this ties in with the longer-term strategy of the business. This will include some pre-preparation: clarity of scope; corporate history for the newer members of the Board.

7. Constitution

Ian explained the reason as to why sections 7,8 & 9 of the constitution was being tidied up so it referred to all groups running in the School as 'groups' – not defining them as different types of groups.

Keith, Graham and Dale have all confirmed that they wish to continue to be part of the Board post December. As per the constitution, any other Partner is able to put forward a candidate to stand for the Board. The School will communicate this out to the Partners.

Actions

- Hilary will arrange for communication to go to the Partners in time for December.

8. Operational Update

Any questions around the operational update can be emailed direct to Hilary@supplychainschool.co.uk

9. AOB

As the School is 10 years old next year it looks to be a good opportunity to consider a new 5-year roadmap on what the School is looking to deliver.

Date of next meeting:

Tuesday 21st September, 10am – 1pm: Virtual via Zoom