

Archaeology Framework Intent

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Archaeology Framework

- Value: £195m
- Duration: 4 years
- NEC4 Framework Contract enabled for use by National Highways supply chain
 - NEC4 TSC Long Form (Field evaluation and mitigation)
 - NEC4 Professional Services (desk based studies)
- 3 Lots of value bands to encourage SME participation.
- It is an enabled Framework so others can use it (i.e. a contractor to the *Client* at any stage of remoteness from the *Client*) - If anyone other than HE or our Contractors want to use the Framework please refer them to the Framework Management Team.

Suppliers by Lot

Lot 1: <£2m	Lot 2: £2m - £5m	Lot 3: >£5m
Connect Archaeology	Headland Archaeology	Headland Archaeology
Infra (Rubicon/Network)	Oxford/Cotswold Archaeology (OCA)	Oxford/Cotswold Archaeology (OCA)
Archaeological Management Solutions (AMS)	Aecom (Wessex & Pre-Construct)	Aecom (Wessex & Pre-Construct)
	MOLA (Museum of London Archaeology)	MOLA (Museum of London Archaeology)

Framework Contract Ambition

- The framework suppliers:
 - Participate in nationally and regionally focussed communities
 - Develop and implement best practice
 - Support the transformation of the Client and its delivery models
 - Behave in a way that allows the Client and framework suppliers to succeed together
 - Allow innovation and encourage general improvement in delivery

Allocation

The allocation procedure applies to Lots 1a, 2a and 3a and has two main sections

- Value allocation
 - Value allocation allocates an indicative percentage of available work to each framework supplier within a lot
- Work allocation
 - Work allocation provisionally allocates individual Schemes to each framework supplier (on a preliminary basis). The actual value of the Schemes allocated may be slightly more than or less than the value allocation percentages

When a forward programme for the relevant Financial Year exists, this allocation procedure will be applied on an annual basis to enable works/services to commence at the start of the Financial Year.

Allocation (cont)

If a forward programme for the relevant Financial Year is not available by the Client then Secondary Competition will apply.

%2 Financial Year One value allocation 100% of the available work is allocated based on Combined Overall Score						
	Supplier A	Supplier B	Supplier C	Supplier D	Supplier E	Supplier F
lot 1a (3 framework suppliers)	43%	35%	22%			
Lot 2a (4 framework suppliers)	40%	30%	20%	10%		
lot 3a (4 framework suppliers)	40%	30%	20%	10%		

Commercial

There is a 'Commercial Submission Workbook' for each Supplier which includes:

- **Rates** for each item, and where quantities are banded, for each banding
- **Fee percentage** = fixed for the duration.
- **Fee** = includes all costs that are Defined Cost, together with profit and any allowance for risk.
- **Overhead Percentage** = applied to the People Rates for personnel permanently working from the Consultant's premises (Fee percentage is applied to this uplift)
- Each item in the commercial submission workbook is supported by a **Resource Schedule** to substantiate their rate build up for each item to substantiate their rate build up.

Commercial

The Pricing is based upon:

- Working Hours = Monday to Friday (07:00hrs to 19:00hrs) (unless specifically noted otherwise)
- Location = Geographical area covered by National Highways Area 5.

Commercial – Tender Adjustments

There are tendered adjustments for:

- Working Hours - where instructed to undertake services outside of Monday to Friday (07:00hrs to 19:00hrs)
- Regional Adjustment – where provided in a geographical area other than Highways England Area 5.
- Seasonal Adjustment – where instructed to undertake the Services outside of British Summer Time (1st November to 31st March).

(NB: Seasonal Adjustment is only applied if most of the Services (measured in calendar days) are outside of British Summer Time)

Commercial – Pricing Rules

The Prices use the information within the Commercial Submission Workbook.

Where the rate for an item is banded according to quantity: the rate for the total quantity is used.

The Price List may include items not in the Commercial Submission Workbook – if required, the proposed rate is calculated from the Supplier's verifiable forecast Defined Cost.

Rates and prices for work not already included in the Commercial Submission Workbook are added to it.

Commercial – Competition Process

For Schemes not 'Allocated', a Request for Quotation (RfQ) is issued including;

- Timescales and evaluation criteria
- Key Milestones
- Additional Scope
- Additional Contract Data Part 1
- Selected Z Clauses
- Safe system of working submission request
- Price list (compiled from the items in the Commercial Submission Workbook - which may also include additional items)

The framework suppliers respond within the timescales required submitting:

- Price List (including Price Adjustments where applicable)
- Full demonstration of the price for any item of work not included in the Commercial Submission Workbook
- Percentage discount if the scale or timing provides efficiency savings

The Suppliers quotation (for competitions) is evaluated and scored in accordance with Framework Information - Section 8.3

Commercial - Inflation

Rates will be adjusted for inflation annually on each anniversary of the date the framework came into existence.

Once the rates have been adjusted for inflation, the adjusted rates are applied to all future Work Orders.

The rates will not be adjusted for any Work Orders that have already been awarded or where quotations have been received by the Client or the Contracting Body.

Commercial – Contract Usage

Contract Form	Example Services Provided
Target Cost Orders: NEC 4 Professional Services Short Contract.	Non-intrusive works for the development of archaeology strategies, desktop services and investigations, and negotiations with stakeholders during the consenting process for major projects.
Time Charge Orders: NEC4 Professional Services Short Contract	Short term to develop/provide archaeological advice in developing the additional Scope required for a Work Order.
NEC4 Term Service Contract – Option C	Delivery of trial trench investigation works required to support the consenting process, watching briefs in connection with works undertaken by others, major programmes of archaeological investigation and associated post excavation and reporting activities.
The NEC4 Term Service Contract - Option E (or TSC subcontract form)	For exceptional circumstances only where National Highways Framework Management Team confirms the services are urgent (as defined in the Framework Information).



Contact:

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