

Attendees:

Ian Heptonstall (SCSS (Supply Chain Sustainability School), Naomi Pratt (SCSS); Andrew Dewdney (Kier); Catherine Blackburn (Laing O'Rourke); David Lawrence (ISG); Peter McDermott (University of Salford); Andy Powell (Environment Agency); Hannah Luckhurst (Onsite Support); Jim Taylor-Rose (Taylor Woodrow); John Handscomb (Akerlof); Josien van der Meer; Ken Davie (Supply Chain Sustainability School); Margaret Johnson (National Highways); Mark Worrall (BBI); Nigel Fraser (Buildoffsite); Sabrina Passley (Saint Gobain); John Bowden (Keepmoat)

Apologies: Steven Hearn (Mid Group); Andy Higson (Saint Gobain); Kevin Morrissey (HE Simm); James Cowell (Elliott UK); Liz Holford; Sophie Messom; Dirk Vennix; Jez Sweetland (BHF); John Edwards; Carl Norris; Stephen Burns; Matt Badger (EA); Kevin Dundas (Willmott Dixon); Olivia Ward (Redrow); Neil Sisk (Osborne); Graham Cleland (Countryside)

1. Introductions and notes of last meeting

IH introduced the meeting and new attendees introduced themselves. Everyone was happy with the notes from last meeting.

3. Review of the Offsite Maturity Assessment

Ian ran through the new Offsite Assessment, which has fewer questions than the previous version and statements better suited to assess your knowledge of Offsite issues.

Anyone who has previously completed an Offsite assessment/received an action plan has not lost their data, it's simply been archived for them. New sub-topics/updated radar charts better reflect the topics related to Offsite, including a new subtopic: management capabilities.

An email will be sent on Tuesday 14th June about this to all members to alert them to the changes.

Actions

- Invite members of the meeting to be company admins, with the exceptions of those not in attendance Matt Badger for the EA; Elizabeth Cook for Akerlof; Dirk Venix for Buildoffsite (School)
- Check that all the questions are worded correctly to make sure the distinction is there between personal and organisational assessment (School)
- Complete individual and company assessment and let School team know if any issues arise (All)

4. Impact Survey FY 21/22 - Offsite

Naomi shared the results of the Impact survey questions relevant to Offsite (see slides). 1,084 companies interested in Offsite are actively learning through the School this year which represents about 25% of our total active membership. A total of 77 members responded 'yes' that they were an 'active member' of the offsite topic area of the School through the survey out of 1148 respondents. The number of design-focused organisations responding to the survey has increased and other functions remained the same.

It was agreed it would be useful to know if there is a correlation between responses on relevancy to training sessions and the results from the impact survey on improvements in business operations.

Actions:

- Send impact survey report round with the minutes (School)
- Investigate further the reasons why companies improving their processes may be lower than last year and if this correlates to training session feedback (School)

5. Performance update

Naomi shared update on performance to KPIs and training session feedback so far this FY (see slides). Learners at training are a little below we expected – this may be due to busy May period and people returning to offices. We are expecting numbers on the assessment to pick up post-launch as this will be marketed to all Offsite learners.

The School now has an API (Application Programming Interface) available for partners, which enables learning management systems to be linked.

Actions:

- Find out if it is possible to download a report detailing which training sessions colleagues have been attending (School)
- Check marketing on the workshop catalogue (School)
- Let the School know if you would like to discuss the API further (All)

6. Offsite and SV project update

We have now interviewed 9 out of a target of 20 interviews for the project, these are ongoing alongside the literature review. We are aiming to write the report during June and publish in September.

Finding solid evidence and reports to back up some of the benefits we have theoretically identified is proving challenging. Companies don't seem to be collecting the data we need – which can be a recommendation in itself. We would particularly appreciate evidence for the highlighted themes in the slide deck.

Suggestions:

- Laing O'Rourke case studies look at metrics behind Offsite. Creation of a social value report is underway and they will capture data on a monthly basis. A basic tracker exists at the moment.
- Crossrail? Unlikely – most data is on productivity rather than SV
- https://www.thrive-platform.com/about-us/?gclid=Cj0KCQjwnNyUBhCZARIsAI9AYIGiztKqS2idaE9Kd0WHqzvm0E8skU-Ln-jrXzKoJev-h2JWwRKGsSeMaAsreEALw_wcB

Actions:

- Share evidence with the School team (All)
- Finish interviews and draft report (School)

7. Q2 Training programme

The group discussed possible sessions to run in Q2. Ideas included:

- Willmott Dixon – technical training session on the building safety bill
- Offsite Procurement workshop – JH happy to help with this
- e-learning module on the value toolkit under development – there will be a workshop on this so we can connect
- Low carbon offsite solutions / low carbon concrete routemap / Cambridge university cement – NF and JH happy to help with this – likely to be a LNL. Graeme Jones at C-Probe Group has launched a new low carbon modular product that may be relevant
- [Platform rulebook](#) – probably coming out in September – Lunch 'n' Learn in Q3
- Buildoffsite has released a concrete report recently launched at the offsite show
- Sector or system specific lunch n learns

Actions:

Offsite Leadership Group Meeting

1.6.22



- Include suggestions in programme, email out to volunteer participants and set up sessions (NP)
- Link marketing of crossover sessions such as the Productivity Business Bytes (NP)
- Let School team know if you would like to be involved in the technical training session on Building Safety Bill (All)
- Let School team know if you would like to run private workshops or webinars on Offsite for colleagues and supply chain (All)

8. AOB

Graham Cleland - suggestion that Tim den Dekker speak on his initiative for an industry carbon assessment at the next LG meeting.

Date of next meeting (s)

Wednesday, 14th September, 10-12, Zoom