

## Procurement Leadership Group

17<sup>th</sup> July 2023

### Meeting Actions:

- Shaun McCarthy to put together Terms of Reference for each working group based on the discussions of this meeting.
- Jenny Simpson to reach out to Group to volunteer for which workstream they would like to be involved in.
- Jenny Simpson to set up subgroup meetings and plenary Group next meeting.

### Proposed Workstreams

Shaun McCarthy has proposed setting up working groups for the four key topics that the Group agreed in the previous meeting:

- De-carbonising the supply chain
- Collaborative approaches
- SMEs
- Due diligence and supply chain mapping

### Due diligence & supply chain mapping

Dyanne van de Wijdeven joined the meeting to share the work she is doing on this topic, as well as some potential ways for the Group to tackle this workstream.

Andrew Spencer (Skanska) has some experience in this area and has information that he is happy to provide to the members of this workstream. Andrew Spencer also raised the point of specifying whether this workstream will look at companies or commodities.

The Group agreed that this should be a steering group, inviting other Partners (for example, HS2) in to share best practice, review current resources in the School, and potentially produce guidance. This can then be shared with industry through webinars and/or instructional videos.

### SMEs

Dyanne van de Wijdeven then took the Group through the various suggestions for valuable ways of working with SMEs.

Shaun asked the Group to agree whether this workstream should look at how we can help SMEs to procure better, or how we can help large organisations to procure from SMEs in a better way.

The Group would like to explore both of these areas. Shaun McCarthy suggested inviting a variety of SMEs to the meetings.

### Decarbonising the supply chain

Chris Williams-Lilley provided some insights into the work we are already doing in this area.

The Group would like to specifically look at the cost of carbon, and how this could be calculated, with help from the Climate Action Group at the next meeting. We will also present the Water Industry work that Dyanne has produced.

**AOB:**

The subgroups will begin meetings in early October, with the plenary Group coming back together in early November. This meeting will take place in-person.



Our Supply Chain Sustainability School Summit is taking place on 26<sup>th</sup> September. The focus is on Net Zero and a Just Transition. Please join us for the day! You can register using the link above.

**The next meeting will take place in November, with a date and time still to be set. Please look out for the calendar invite coming through and accept/reject accordingly.**