**Plant Charter Signatory Status Template**

As part of the Plant Category Group Minimum Standards, signatories are asked to report against the commitments in the Plant Charter. Evidence provided by the signatory will be assessed by the School, and points are then allocated.

To achieve bronze, silver or gold status, a signatory needs to get points from each Commitment and then the total number of points received corresponds with a status of bronze, silver or gold.

To achieve platinum status, a signatory must achieve gold and then additionally get a minimum of one point in each of two additional categories.

For **new signatories,** the School will ask the signatory to provide evidence against the commitments within 8 weeks to confirm their Charter status.

For **existing signatories**, on the anniversary of becoming a signatory, the signatory is requested to provide the evidence within 8 weeks. If they fail to produce the information within 8 weeks, their status will be removed from the School webpage. This process for maintaining being a Signatory will be repeated on an annual basis.

**HOW TO USE:**

Use this template to fill in your evidence, and submit with supporting evidence via email to Imogen@actionsustainability.com and Sam.Walker@actionsustainability.com

Evidence can be any format you wish, providing it contains the relevant and required information. For example, this could be: case studies, reports, videos, brochures, presentations etc.

**Organisation Name:**

**Name of person submitting on behalf of organisation:**

**Job role of person:**

**Email address and telephone number:**

**Date of submission:**

**Commitments Evidence**

1. **Minimum Standards**
	1. 3 points for 70% or more that meets or exceeds the minimum standards
	2. Or 4 points for 80% or more
	3. Or 5 points for 90% or more

**Total of 5 points maximum**

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| --- | --- | --- | --- |
| **Evidence Provided** *Fill in here* | **Narrative***Fill in here* | **Comment***Leave blank – School will add their comment here* | **Points***Leave blank – School will add their comment here* |
| e.g. document ‘plant template’ |  |  |  |
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1. **Engagement**
	1. 1 point for up to and including 2 engagement activities
	2. Or 2 points for up to and including 4 engagement activities that led to at least 1 tangible change in a procurement/hire decision to move to lower emission plant
	3. Or 3 points for 5 or more engagement activities that lead to at least 2 tangible changes in a procurement/hire decision to move to lower emission plant

**Total of 3 points maximum**

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| --- | --- | --- | --- |
| **Evidence Provided** *Fill in here* | **Narrative***Fill in here* | **Comment***Leave blank – School will add their comment here* | **Points***Leave blank – School will add their comment here* |
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1. **Awareness and Education**
	1. 1 point for up to and including 2 training activities
	2. Or 2 points for up to and including 4 training activities that demonstrate good engagement and uptake of the learning
	3. Or 3 points for 5 or more training activities that demonstrate good engagement and uptake of the learning

**Total of 3 points maximum**

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| **Evidence Provided** *Fill in here* | **Narrative***Fill in here* | **Comment***Leave blank – School will add their comment here* | **Points***Leave blank – School will add their comment here* |
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1. **Innovation**
	1. 1 point for providing your latest carbon footprint emissions (scopes 1, 2 and 3)
	2. +1 point for describing the longer-term strategy for reducing emissions, including the % replacement for the coming 12 months to lower emission plant, and how you incorporate [The Plant Hierarchy](https://learn.supplychainschool.co.uk/pluginfile.php/737470/mod_resource/content/1/The%20Plant%20Hierachy.pdf) in your decision-making process
	3. +1 point for providing information on end of life disposal
	4. +1 point for providing information on reducing embodied carbon

**Total of 4 points maximum**

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| --- | --- | --- | --- |
| **Evidence Provided** *Fill in here* | **Narrative***Fill in here* | **Comment***Leave blank – School will add their comment here* | **Points***Leave blank – School will add their comment here* |
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1. **Telematics**
	1. 1 point for detailing the % of equipment by hours run that use telematic data, and a breakdown of type of equipment
	2. +1 point for describing how you have used telematic data to inform activities, such as training
	3. +1 point for describing how you use telematic data for GHG emissions and air quality reporting

**Total of 3 points maximum**

|  |  |  |  |
| --- | --- | --- | --- |
| **Evidence Provided** *Fill in here* | **Narrative***Fill in here* | **Comment***Leave blank – School will add their comment here* | **Points***Leave blank – School will add their comment here* |
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1. **Charter Inclusion in Supply Chain & Procurement**
	1. 1 point for inclusion of the Charter within your sustainable procurement policies and work-winning strategies
	2. +1 point for inclusion of the Charter within PQQs and ITTs that you send to your supply chain
	3. +1 point for inclusion of the Charter within contracts with the supply chain

**Total of 3 points maximum**

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| --- | --- | --- | --- |
| **Evidence Provided** *Fill in here* | **Narrative***Fill in here* | **Comment***Leave blank – School will add their comment here* | **Points***Leave blank – School will add their comment here* |
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I can confirm that the information provided is true and correct.

**Signed by:**

**Date:**

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**Total Points:**

|  |  |  |
| --- | --- | --- |
| **Commitment:** | Points | Maximum Points Available |
| Minimum Standards |  | (5) |
| Engagement |  | (3) |
| Awareness and Education |  | (3) |
| Innovation |  | (4) |
| Telematics |  | (3) |
| Charter Inclusion in Supply Chain & Procurement |  | (3) |
|  |  |  |
| **Total** |  | (21) |
| **Charter Status** |  |  |

**Additional comments:**

**Charter Status approved and awarded by Supply Chain Sustainability School:**

**Approved on:**

**Valid from and to:**

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