**Plant Charter Signatory Status Template**



As part of the [Plant Category Group Minimum Standards 2.0](https://www.supplychainschool.co.uk/wp-content/uploads/2021/04/Plant-Category-Minimum-Standards-V2.0.pdf) signatories are asked to report against the four commitments in the [Plant Charter](https://www.supplychainschool.co.uk/wp-content/uploads/2021/09/Plant-Commitment-Charter-Sept2021.pdf). Evidence provided by the signatory will be assessed by the School, and points are then allocated. A signatory needs to get points from each Commitment and then the total number of points received corresponds with a Charter status of bronze, silver or gold.

For **new signatories,** the School will ask the Signatory to provide evidence against the commitments within 8 weeks to confirm their Charter status.

For **existing signatories**, on the anniversary of becoming a Signatory, the Signatory is requested to provide the evidence within 8 weeks. If they fail to produce the information within 8 weeks, their status will be removed from the School webpage. This process for maintaining being a Signatory will be repeated on an annual basis.

**HOW TO USE:**

Use this template to fill in your evidence, and submit with supporting evidence via email to Imogen@actionsustainability.com and Sam.Walker@actionsustainability.com

Evidence can be any format you wish, providing it contains the relevant and required information. For example, this could be: case studies, reports, videos, brochures, presentations etc.

**Organisation Name:**

**Name of person submitting on behalf of organisation:**

**Job role of person:**

**Email address and telephone number:**

**Date of submission:**

**Commitments Evidence**

1. **Minimum Standards**
	1. 3 points for 70% or more that meets or exceeds the minimum standards
	2. 4 points for 80% or more
	3. 5 points for 90% or more

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| --- | --- | --- | --- |
| **Evidence Provided** *Fill in here* | **Narrative***Fill in here* | **Comment***Leave blank – School will add their comment here* | **Points***Leave blank – School will add their comment here* |
| e.g. document ‘plant template’ |  |  |  |
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1. **Engagement**
	1. 1 point for up to and including 2 engagement activities
	2. 2 points for up to and including 4 engagement activities that led to at least 1 tangible change in a procurement/hire decision to move to lower emission plant
	3. 3 points for 5 or more engagement activities that lead to at least 2 tangible changes in a procurement/hire decision to move to lower emission plant

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| **Evidence Provided** *Fill in here* | **Narrative***Fill in here* | **Comment***Leave blank – School will add their comment here* | **Points***Leave blank – School will add their comment here* |
| e.g. document ‘plant template’ |  |  |  |
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1. **Awareness and Education**
	1. 1 point for up to and including 2 training activities
	2. 2 points for up to and including 4 training activities that demonstrate good engagement and uptake of the learning
	3. 3 points for 5 or more training activities that demonstrate good engagement and uptake of the learning

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| **Evidence Provided** *Fill in here* | **Narrative***Fill in here* | **Comment***Leave blank – School will add their comment here* | **Points***Leave blank – School will add their comment here* |
| e.g. document ‘plant template’ |  |  |  |
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1. **Innovation**
	1. 1 point for describing the % replacement for the coming 12 months to lower emission plant
	2. 2 points for also providing the longer-term strategy for reducing emissions
	3. 3 points for also providing information on end of life disposal
	4. 4 points for also providing information on reducing embodied carbon

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| **Evidence Provided** *Fill in here* | **Narrative***Fill in here* | **Comment***Leave blank – School will add their comment here* | **Points***Leave blank – School will add their comment here* |
| e.g. document ‘plant template’ |  |  |  |
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I can confirm that the information provided is true and correct.

**Signed by:**

**Date:**

**----------------------------------------------- For School Use Only ------------------------------------------------**

**Total Points:**

|  |  |
| --- | --- |
| **Minimum Standards** |  |
| **Engagement** |  |
| **Awareness and Education** |  |
| **Innovation** |  |
|  |  |
| **Total** |  |
| **Charter Status** |  |

**Additional comments:**

**Charter Status approved and awarded by Supply Chain Sustainability School:**

**Approved on:**

**Valid from and to:**

**----------------------------------------------- For School Use Only ------------------------------------------------**