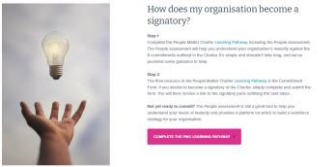


Date: 14th July 2022

Attendees: Helen Carter (Action Sustainability), Emma Jane Allen (Action Sustainability), Samuel Walker (Action Sustainability), Adam Whitfield (Achilles), Alexander Trautri, Carla Whurr (Keep Moat), Chris Winfield (Hercules Site Services), Christina Donaghey (VGC), Ciara Pryce (VGC), Fiona Burke (McGinley), Luciana Campos (Multiplex), Lucy Dixon, Manish Tailor (BBVSJV), Matthew Galvin (SCS), Natalie Ritchie (National Grid), Nirvana Murray (VGC), Paul Skitt (Flannery).

Summary of actions & notes

Notes & Actions		
No	Action/Note	Responsible
1	<p>Updates on the People Matters Charter - 6 new Signatories have recently joined. Over the next couple of months, the aim will be to continue to engage with partners to encourage sign up to the PMC.</p> <p><u>PMC Web Demo – How to commit to the PMC via the PMC Learning Pathway</u> If you/your organisation has already signed up as a signatory of the PMC via emails to Helen rather than via the pathway, please complete the pathway, you can do this via this link: https://www.supplychainschool.co.uk/partners/groups/labour-group/people-matter-charter/</p> <p>Halfway down the page, you'll then see the option to enrol onto the pathway.</p>  <p>You can then access this through the dashboard – REMEMBER TO GO TO COMPANY DASHBOARD. You'll then find the resources that need to be completed. To be able to get the badge you need to complete the People Assessment.</p> <p>Who should complete the assessment? It's an organisational commitment but only one person should complete the assessment on behalf of the company.</p> <p>Is the badge valid for the calendar year or a year from sign-up? The badge is valid for 12 months from when you've signed up. Reminder emails are sent out 3 months before to encourage re-signing.</p>	<p>Note</p> <p>All</p>
2	<p>On the 27th September a business byte is being run and will be showcasing the PMC: We need partner speakers to talk about how you've rolled the PMC out within your supply chain or internally or bringing the case study you submitted to life. Manish Tailor and Ciara Pryce confirmed they will speak / put forward a speaker. A client perspective would be ideal - Natalie could be an option.</p>	<p>Helen All Manish Tailor Ciara Pryce</p>
3	<p>As part of the Labour Group, 3 lunch N learns will be done. A discussion was had on which topics people would be most interested in (based on a Jamboard).</p>	

	<p>Topics included:</p> <ul style="list-style-type: none"> - Identifying best practice for routes into employment within the construction industry – apprenticeships etc. Collect information on this via Paul Skitt. - Material Tracking/Mapping. - How to respond to employees who want/have multiple Jobs – How do you overcome potential challenges such as employees working for competitors or health and safety risks. With an increase in the cost of living and Work Life Poverty how do you provide the flexibility to allow people to work two jobs? <p>Following this, it was decided that Lunch N Learns will be done on:</p> <ol style="list-style-type: none"> 1. Identifying Minimum Standards/ criteria for SMEs 2. Modern Slavery & Labour Exploitation 3. A session with The Home Office on how to check Passports Reach out to Carla Whurr for potential contact. Matt Galvin (SCS) also suggested reaching out to; michael.waters@gla.gov.uk andrew.desmond@gla.gov.uk 	<p>Helen Paul Skitt</p> <p>Helen / EJ</p>
<p>4</p>	<p>PMC Activities – A timeline for the next PMC activities was outlined.</p> <div data-bbox="204 949 740 1232" style="background-color: #2c3e50; color: white; padding: 5px;"> <ul style="list-style-type: none"> • People assessment statements for Employment conditions and Right to Work go live – July • Update PMC pdf - July • Develop dedicated page for PMC case studies - July • Development of guidance for PMC assessment – July / Aug • Peer review PMC assessment guidance – Aug / Sept • Video guidance for PMC – Sept </div> <p>For all partners who are happy to peer review the assessment guidance, please contact EJ.</p>	<p>Note</p> <p>All</p>
<p>5</p>	<p>Two work streams that will be developed based on previous conversations will be; 1. Training and Skills Pathway AND 2. Employment Conditions.</p> <p>Training and Skills – Pathway of development. This will include:</p> <ol style="list-style-type: none"> 1. Pulling resources together that already exist on best practice. 2. Career Pathway 3. Training Toolkit 4. Industry Engagement Event 5. Labour Group Report <p>Thursday 28th July 2022 – first session to get everyone together to start talking about the guide. Please contact Sam if you would like to become a part of the development team of this pathway. Feel free to reach out to other people within your organisation who might be interested.</p> <div data-bbox="1008 1514 1318 1850" style="background-color: #2c3e50; color: white; padding: 5px;"> <p>Placeholder: Thursday 28th July 2022 12:00 - 13:00</p> <p>Agenda: Welcome & Introductions Structure Agreement Sources of Information Key Stakeholders Next Steps</p> <p>Action for Partners Contact Sam Walker to become part of the development team</p> </div>	<p>All</p>
<p>6</p>	<p>Helen debuted The BS 25700 Organisational Response to Modern Slavery which will be published on the last day of August. More information on this can be found here.</p>	<p>Note</p>

	How does the new BS25700 Standard differ from the Ethical Labour Sourcing Verification Scheme (BES6002)? The BES6002 scheme is more construction oriented and covers wider areas than just Modern Slavery.	
7	<p>The question was asked as to which organisations would be ok to be used as early adopted case studies. The following organisations agreed to this:</p> <ul style="list-style-type: none"> - VGC Group - SCS Railways - Hercules - McGinley - Multiplex: MUST BE subject to approval <p>This to be followed up by Helen.</p>	<p>Helen</p> <p>Hercules, McGinley, Multiplex, SCS, VGC Group.</p>
8	<p>What more can be done?</p> <p>Carbon – that’s aimed at people who are not in management but rather those who are implementing it in at site-level, sub-contractors etc. Could fall into skills piece.</p> <p>Must collaborate across industry otherwise you’re just pushing the Modern Slavery problem to another industry. Explore opportunities to work with groups in retail, agriculture etc.</p> <p>Is Modern Slavery still “on the table”? Should this be taken off?</p> <p>A discussion was had on whether enough was being done with Modern Slavery. Differences in opinions came up but generally, it was agreed that everything should be kept on the table to ensure work continues to address challenges related to MS.</p> <p>Matt from SCS expressed interest in getting a Modern Slavery Group going again. Explore this further?</p>	<p>Helen / EJ</p> <p>Helen</p>
	<p>Research/Case Studies for Helens Book</p> <p>Helen will be attempting to write her first book on taking the standard and how it applies to construction – research – anyone who wants to get include, provide some case studies and Helen will schedule some research time into.</p>	Helen
9	<p>Sessions coming up</p> <ol style="list-style-type: none"> 1. 26th July - 16:00-17:00 Just Good Work App: Further Discussion 2. 28th July – 12:00-13:00 Training & Skills Pathway – as above (<i>see note 5.</i>), please contact Sam if you would like to be involved in this. 3. 10th August – 10:00-12:00 Employment Conditions and Modern Slavery session. More information available from: https://learn.supplychainschool.co.uk/local/tlactionplans/resource_intro.php?id=8574&modtype=tivent 	Note
10	<p>Next meeting – 27th September 2022 – 14:00-16:00 – Virtual Event. Everyone should have received an invitation to the event. For anyone who missed the invitation please send an email to: sam.walker@actionsustainability.com</p>	Note