

Offsite Leadership Group Meeting Minutes

7th December 2023

Attendees:

Alastair Courtney (Kilnbridge), Alfie Austyn (Supply Chain Sustainability School), David Emery (Supply Chain Sustainability School), David Lawrence (ISG), Eva Magnisali (DataForm Lab), Kevin Dundas (Willmott Dixon), Lewis Parker (Kier), Mark Stokes (Amco Giffen), Mark Worrall (BBI), Simon Cross (Mott MacDonald), Steve Cranston (Welsh Government)

DataForm Lab Presentation

Eva Magnisali, CEO of Dataform Lab, gave a presentation to demonstrate the new [Auto-Mate platform](#). This platform allows users to simulate and de-risk automation integration. By creating a digital simulation of the production line in your factory, you can clearly see what is currently happening in your factory and test different variations for greater efficiency, lower cost and reduced time. This platform hopes to offer a solution to the construction industry by allowing users to predict time and processes with certainty.

If you'd like to see Eva's slides, please let me know. If any partners are interested in this platform or you would like to get in contact with Eva Magnisali, please find her email here eva.magnisali@dataformlab.com

Business Planning

David Emery, led the Group through the Business Planning process, using Mural, a virtual whiteboard. The partners put their ideas on the slides, as seen in the screenshots below:

Question 1: Consider the key learning priorities identified in the impact survey & training activity data. Do you agree with this? Is there anything else that the Leadership Group wants to focus on?

Suggestions from partners evolved around linking offsite to the broader subjects, such as sustainability and people, and making clear how MMC can help with other partner organisations' challenges.

Out - Learning priorities

QUESTION 1: Consider the key learning priorities identified in the impact survey & training activity data. Do you agree with this? Is there anything else that the Leadership Group wants to focus on?

GROUP ONE please consider the learning priorities listed. Using the sticky notes function list any other learning priorities that you think your market also need to consider. If you agree with the priorities as they are just put a stick note stating 'agree'.

In the second breakout session Group 2 and 3 will peer reviewed and add any further thoughts.

TOP 5 RANKED CHALLENGES

Partners (prompted answer)
Please see answers in response to the question 20 responses

- Content 30%
- Webinars 20%
- Partners 20%
- Quality 20%
- Assessments 10%

Partners (prompted answer)
% more of this topic: 10 responses

- Content 40%
- Webinars 30%
- Partners 20%
- Quality 10%
- Assessments 10%

Members (prompted answer)
% more of this topic: 20 responses

- Partners 30%
- Assessments 20%
- Quality 20%
- Partners 20%
- Assessments 10%

CONTENT - PRIORITY AREAS RANKED 24/25 vs 23/24

Area	2023/2024	2024/2025
Sustainability	1	1
Procurement	2	2
Design	3	3
ESG	4	4
Management	5	5
Digital	6	6
Legal	7	7
Other	8	8

Question 2: Consider the balance of training and content. Agree as a group which activities you need to do more, the same or less of:

Some 'must have' activities included new webinars, workshops, and e-learning linking MMC to Net Zero, and e-learning modules on the relationship between MMC/Offsite and Social Value. Another suggestion included training material for MMC advisors, defining their role in an organisation, and how they can help across different areas.

QUESTION 2: Consider the balance of training and content. Agree as a group which activities you need to do more, the same or less of.

GROUP TWO please complete this section. The table below illustrates the activities taken place this year. On the circle below, write the activity on the sticky note and place it in the relevant section (NB Won't have is underneath the circle)

GUIDE:
 Must have: More
 Should have: Continue
 Could have: If there is budget available
 Won't have: Stop doing

In the second breakout session Group 1 and 3 will peer reviewed and add any further thoughts.

Delivery to date	No. delivered	No. of learners
Workshops	8	107
Webinars	8	513
Virtual Conferences	1	244
E-Learning	14	1702
New Content	8	1039
Research Papers	N/A	N/A
Talking Heads Videos	N/A	N/A
Learning Pathways	4	365
Case studies	26	1458
Assessments (corporate)	57	N/A
Assessments (individual)	274	N/A

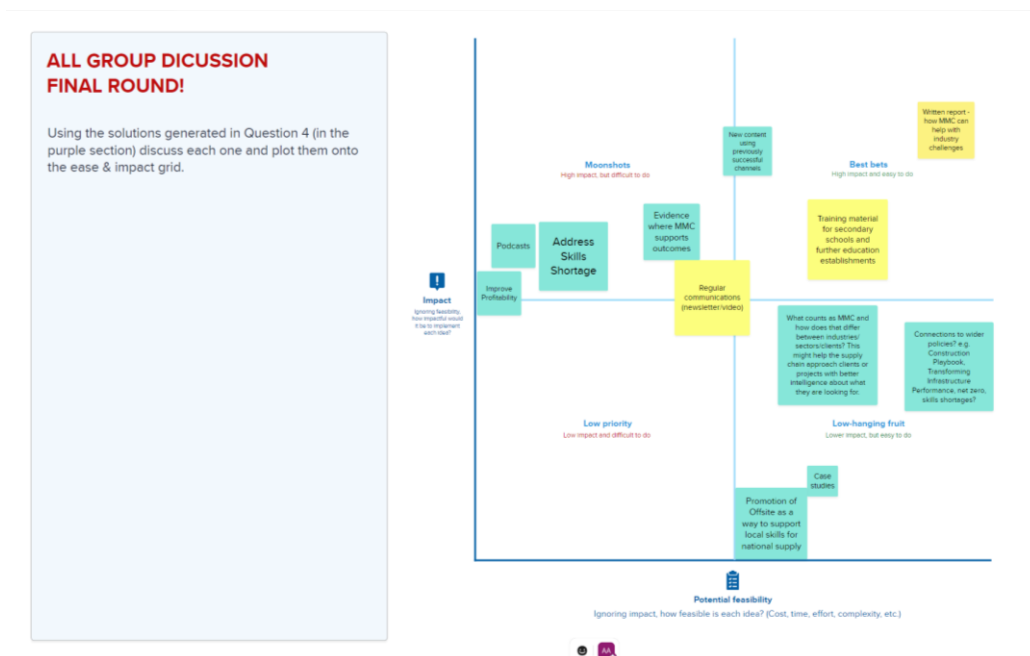
Type your heading...

Question 3: What are the key activities that the School can undertake to tackle your identified challenges.

In this section, the group selected two key challenges as you can see below:



Question 4: Using the solutions generated in Question 4 (in the purple section) discuss each one and plot them onto the ease & impact grid.



Thank you to those of you who contributed to the business plan board. The School team will feed this back internally, as well as get sign-off from the Board, and will present back our Business Plan for FY 24/25 at one of the Offsite Leadership Group's upcoming meetings.

If you would like to continue to add to the interactive board, you can access it here:

<https://app.mural.co/t/actionsustainabilitytrading18908/m/actionsustainabilitytrading18908/1699951990486/09ad9a24857a47161384542899f8f8d6f133925f?sender=ub305a6ce155f9bc7f2be4221>

AOB

The next date for the Leadership Group Meeting will be **Thursday 7th March**, from **10:00-12:00**. David Emery asked the partners if there was a way we could maintain interest from other partners in the Offsite Leadership Group, such as a newsletter keeping regular contact, a short video update every

quarter etc. Partners agreed that a newsletter or a narrated PowerPoint would help to keep regular contact, and partners could share any information onto others.

If you need anything, please contact either myself (Alfie.Austyn@supplychainschool.co.uk) or David Emery (David@supplychainschool.co.uk).