

As a Partner to the School, we recognise that you want to engage your supply chain so that they can support you in delivering your sustainable objectives. Below we recommend some key steps you could take to ensure maximum benefit from your School Partnership:

- 1) Utilise the “Welcome to the School” session to understand the sustainability drivers for your business
- 2) Understand the priorities / business plans of your chosen School Groups (this will help you to understand any ongoing schemes you can utilise to engage your supply chain)
- 3) Insert a question re: School engagement into your ITT / PQQ documents
 - a. See [example questions](#) for inclusion in your PQQs in the Partner Pack
- 4) Send our template “new Partner” email to your suppliers letting them know about your Partnership with the School
- 5) Upload your priority suppliers onto the School to analyse who are already registered and their level of engagement with us
- 6) Identify who is not already registered and send our template “become a member” email (you can use your non-registered report to get this information)
- 7) Consider setting targets for your priority suppliers (i.e., become a bronze member)
- 8) Select training workshops from your Partner benefits package for your supply chain to attend (inline with your sustainability priorities)
 - a. **NB:** Ensure that a colleague from the business can attend to underline to your suppliers the benefits of engaging with the School / resources
- 9) Set up learning pathways for your supply chain to complete a curriculum of learning relating to your sustainability priorities (we can include your own private content)
- 10) Introduce the learning pathway to your supply chain using a School “lunch ‘n’ learn” to encourage completion
- 11) Deliver a case study promoting sustainability best practice (within your projects) jointly with a key supplier via the School
- 12) Invite the School to present at your own supplier sessions to encourage engagement
- 13) Measure / monitor supplier engagement and reward your most active suppliers

For any additional support or guidance in engaging your supply chain, please contact your Partner Manager who will be happy to help.