

## Attendees

**Robyn Conway**, Supply Chain Sustainability School, **Alice Crowsley**, Supply Chain Sustainability School, **Yasmin Chatt**, Supply Chain Sustainability School, **Sarah Chatfield**, Supply Chain Sustainability School, **Keith O'Flynn**, John Sisk and Sons, **Adam Cane**, ACO, **Darron Hall**, Sir Robert McAlpine, **Joe Gasside**, Wilo, **Yomade Hundeyin**, Ferrovia, **Neil Hutchinson**, Wilo, **Kerry Parker-Wray**, IKO, **Mark O'Connor**, Reconomy, **Peter Cronin**, Certas Energy, **Peter Jones**, Wates, **Rachael Riley**, RSK, **Richard Garnett**, Certas Energy **Richard Pickett**, SCS Engineering, **Steven Wheeler**, Canary Wharf Group, **Warren Lynes**, OnSite Support, **Warwick Grove**, Sunbelt Rentals, **Daniel Tipper**, Proelectric

## 1. Introductions and Welcome

The group introduced themselves and then Robyn introduced Sarah Chatfield who will be taking over the group as Robyn goes on maternity leave, and Yasmin Chatt who will be taking over as group support from Alice.

## 2. School Updates

Alice gave an overview of the School updates and the Group's progress over the last year. Key information included Priority Supplier lists (40 Partner have uploaded or updated their lists), overall active individuals look to be on target, and we have had 451 training activities so far.

We shared updates on the new Partners, and there was a high level of interest in the new academic partners. We discussed the Future Workforce group and how the group could collaborate with other partners sitting on this group.

- **ACTION:** Robyn and Alice to see if we can create a Partner Key Contact Spreadsheet to be shared with group members

Alice also shared upcoming virtual conferences and reminded the group to get in touch if they are interested in being a speaker for the event.

## 2024/25 Business Plan Update

Robyn gave an update on the status of our objectives for the year:

- **Create a scope-busting template**
  - Scopes Cheat Sheet in final stages of sign off with Climate Action Group
  - Consists of a table defining all scopes and sub-categories with industry examples and a column for what it means for the user
  - This will be uploaded to the Resource Library
  - This will complement the e-learning module on *Scope 3 Reporting* that is also soon to be published
- **Supply Chain Engagement – Priority Suppliers Tutorial**

- Complete – the Ardmore Case study is now available – [please access here](#).
- **Collaboration with other priority Leadership Groups (Future Workforce, Modern Slavery, Procurement, Nature Recovery)**
  - Successfully continuing, this will be carrying into next year
  - We will look for other areas of collaboration
  - **ACTION:** What other Groups do Partners want to hear from? **Please fill out the poll at this link before 9<sup>th</sup> April** (note: the Groups we have “collaborated with” over the past 2 years have been omitted from the poll – if you have specific interest in Climate Action, Future Workforce, Modern Slavery, Nature Recovery, Social Value or Waste, please get in touch with Yasmin to be linked with the lead for these Groups.)
- **Promote understanding on how to prepare for upcoming legislation, policies, regulations**
  - This is currently being added to our [Industry News Page](#) and will be updated quarterly.
  - A question was raised about whether government bodies sitting on the School who could give us updates that we could share with the Partners, however this is not something we have in place as of yet.

Robyn also gave an overview of the KPIs for the last year, from which we have planned our next year’s deliverables.

### 3. 2025/26 Business Plan

Robyn went over the seven actions to drive the School’s impact that we will be looking at as a business. This had two segments, looking at how to increase active companies and active individuals.

The group’s top priorities for the year were:

- **Integrating Circularity**
  - There's a gap for an initiative to govern what we do as Partners and industry movers in terms of CE. We should be committing to what we plan to do as an industry in terms of circular economy with a focus on the net zero standard as a blueprint.
  - Initiate a collaboration across the School to integrate Circular thinking into every group and their activities; supporting a currently informal industry group, including representation from Wates, Kier, Mace, McLaren.
  - Collaborate with School's Waste + Resource Use Group
  - Work towards building a Circular Economy Roadmap
- **Scope 3 Reporting for the trades and smaller suppliers**
  - Collaborate with Homes sector to reach Groundworkers – they will be running a conference to engage them in carbon emissions data collection and reporting; and developing a best practice case study video
  - Push engagement in Scope Busting workshops

- Drive learners to existing and new content, including the Scopes Cheat Sheet and Scope 3 Reporting e-learning module
- **Climate Adaptation and the UKNZCBS**
  - Unpick the UK Net Zero Carbon Buildings Standard and make it accessible, culminating in a webinar hosted on NZCBS hosted by one or more of the organisations who authored the standard
- A question was raised about UK Net Zero, and going out to approach someone who is submitting a project to the current pilot to share their knowledge.

### Our Next KPIs

Robyn went through our next KPIs for the year ahead. They are below:

Deliverables Target	Q1	Q2	Q3	Q4	Total
<b>Active companies</b> (currently at <b>3,414</b> – end of Jan)	1,250	1,250	1,250	1,250	<b>5,000</b>
<b>Active individuals</b> (currently at <b>7,694</b> – end of Jan)	3,000	3,000	3,000	3,000	<b>12,000</b>
<b>No. of Partner uploaded priority supplier lists</b> ( <b>40</b> – end of Jan)	12	12	12	12	<b>48</b>
<b>Collaboration</b>	1	1	1	1	<b>4</b>
<b>Representing Construction Group at School Conference</b>	1	1	1	1	<b>4</b>
<b>Webinar</b>			1		<b>1</b>

Highlights include, increasing the number of Priority Supplier lists being updated over the next year and including a webinar in our deliverables.

### **4. AOB**

Robyn talked through the launch of the School in the USA, discussing the vast opportunity and the success of the launch event at the end of January. We received good feedback from our Partners and we are already holding webinars for this School. Alongside this, we have produced 24 e-learning

modules. These were adapted from our current e-learning and tailored to the US audience. As well as this we produced 15 animated videos. We have approx. 300 members in the US School at present.

**ACTION:** If you have any US contacts who would be interested in becoming a US partner, please get in touch with Paul Parkinson ([paul@supplychainschool.co.uk](mailto:paul@supplychainschool.co.uk))

**Key Information:**

Please see the email addresses for Sarah Chatfield and Yasmin Chatt below:

**Sarah Chatfield (Group Lead):** [sarah@actionsustainability.com](mailto:sarah@actionsustainability.com)

**Yasmin Chatt (Group Support):** [yasmin@supplychainschool.co.uk](mailto:yasmin@supplychainschool.co.uk)