

## Waste and Resource Use Category Group Meeting

Tuesday 2<sup>nd</sup> September, online

**Date:** Tuesday 2<sup>nd</sup> September 2025

**Attendees:** Mark Turner (Supply Chain Sustainability School), Lucy Picken (School), Matt Nichols (Reconomy), Phil Prior (Untypical), Monika Wojda (McLaughlin & Harvey), Bernadette Anderson (VolkerLaser), Emma-Jane Clarke (Cadent Gas), Kerry Wilson (Bellway), Scott Porter (Savills), Andrew Hope (Kier), Fiona Li (Bovis), Jack Mason (Binnies), Julie Brooks (Higgins Partnerships), Julie Swanepoel (Suez), Sarah Nasby (Sunbelt Rentals), Katie Patullo (SGN), Nick Ribbons (Zero Waste Scotland), Sarah Partridge (NG Bailey), Samuel Baines (Severn Trent), Joanne Harvatt (Colas Ltd), Jackie Cuthbert (Sunbelt Rentals), Damian Keaveny (SSE), Helen Spafford (North Wales Construction Partnership), Amanda Porritt (Colas Rail), Sean Turk (Sunbelt Rentals), Elliot Harrison-Holt (Recycling Lives), Oliver Cripps (Etex), Cromwell Tamakloe (TfL), Diana Dzhambazova (Knauf Insulation)

**Apologies:** Sarah Maiden (Northern Powergrid), Amanda Wright (Wates), Sirio D'Aleo (Berkeley Group), Zach Pears (Octavius), Olivia Hack (SRM)

### Summary of Actions and Notes from the Waste and Resource Use Category Group Meeting

No	Notes	Actions	Owners
1	<b>Welcome and introductions</b> <ul style="list-style-type: none"><li>Apologies noted and new group attendees welcomed from Sunbelt Rentals, Bellway, Bovis and Colas Limited.</li></ul>		
2	<b>Details of the work of our group</b> <ul style="list-style-type: none"><li>Work of our group and intervention points was outlined. Outline of how everyone can be involved in achieving the circular economy.</li></ul> <b>Continued development by the group:</b> <ul style="list-style-type: none"><li>Overview of the work programme and priorities discussed.</li></ul> <b>Work programme and resource updates</b> <p>Waste and Resource group page can be viewed <a href="#">here</a> Subtopic webpage can be viewed <a href="#">here</a>. New resources on the school website – these can all be viewed <a href="#">here</a> – filtering by Waste and resource efficiency in subtopic.</p> <p>A number of new resources have been added to the School recently including some being updated. This includes:</p> <ul style="list-style-type: none"><li>Measuring and reporting waste in the built environment: a practical guide</li><li>Case study: Tideway Waste Management</li><li>UKGBC: Resource Use and the Circular Economy</li><li>Waste Management: Code of Practice on Sampling and Reporting Materials Facilities</li><li>Sustainable Site Set-Up.</li></ul> <p>We have edited the resource library to reduce a number of older resources and add some new ones.</p>	<p>Please think about relevant resources and case studies to submit, send to LP and MT.</p>	All

### Update on our focus and business plan

- Overview of the School's growing partnership
- We want to engage suppliers and ensure we are upskilling them – focusing on the full value chain
- We have also been asked to join the CIWM Built Environment Specialist Expert Group on behalf of the School
- Reminder given of our current business plan and where our focus lies: basic reporting and legislative requirements, circularity (developing practical replicable approaches) and metrics and data.

### MEP map

- A means for identifying organisations that will accept items and resources fit for waste that can be reused – reused for intended purpose
- Directory of organisations we are aware of where materials can be donated rather than them going to waste or being disposed of
- Currently seeing a modest upsurge in use but we would like to see it used more and to receive more examples of reuse via MEPs.

### Learning Pathways

We have two waste Learning Pathways. Members and partners of the school can create bespoke learning pathways using these as base content and, if they wish, add content of their own to complement that provided via the School. There is a gap between assignments and completions – can we PLEASE improve uptake and completion?

OR - If these LPs do not work for you, please do let us know so we can improve them. Do they include the right content? Could they be shorter or longer? The e-learning and shorts have good uptake, but what can we do for the LP uptake to be improved?

N.B. See below for information on new circular economy learning pathways.

### E-learning and shorts

E-learning and shorts seeing a lot more uptake – both the introduction to waste and circular modules have recently been upgraded so that they have been refreshed and include more interactivity.

We have the following e-learning and shorts:

- Introduction to waste (e-learning)
- Responsible waste management in FM (e-learning)
- The circular economy (e-learning)
- Circular economy indicators (e-learning)
- Waste management (short)
- Waste in FM (short).

Please submit new MEPs you encounter through [this form](#) or contact Lucy directly.

All

Please contact Mark and Lucy if you can provide a case study on successful use of the MEP map

All

Please let us know if you have any recommendations on how learning pathways can be improved to increase uptake.

All

Consider the list of e-learning and shorts we have and get in touch if you have any new ideas.

All

	<p>If there are any e learnings that you would like to see – for instance a more advance circular economy e learning? Please do let us know and we can look into this.</p> <p><b>Project lifecycle waste</b></p> <ul style="list-style-type: none"> <li>The web feature can be found <a href="#">here</a> - please use and suggest additional resources for consideration.</li> </ul> <p><b>Webinar sessions</b></p> <p>Outline of sessions. Upcoming sessions include:</p> <ul style="list-style-type: none"> <li>Introduction to waste and resource efficiency – 16<sup>th</sup> September</li> <li>Sustainable site set ups in Scotland – 1<sup>st</sup> October</li> <li>Onsite reuse – turning waste into opportunity – 1<sup>st</sup> October</li> <li>Save a skip – 22<sup>nd</sup> October</li> <li>Responsible timber sourcing with PEFC – 4<sup>th</sup> November</li> <li>Getting to grips with plastic in the built environment – 13<sup>th</sup> November.</li> </ul> <p>Different organisations can host events and bring suppliers if you like. If you have a topic you would like to talk about, please get in touch, and we can sort this out.</p>	<p>If you have a topic you would like to talk about on the School, that you think would add good value, please get in touch.</p>	<p>All</p>
3	<p><b>Supplier diversity</b></p> <ul style="list-style-type: none"> <li>The Social Value Leadership Group is developing a Supplier Diversity report and are looking for case studies</li> <li>They are looking for collaboration from varying partners and industries.</li> </ul>	<p>If you are working with suppliers from underrepresented groups and would be happy to share a case study for the Supplier Diversity Report, please contact <a href="mailto:sam.walker@actionsustainability.com">sam.walker@actionsustainability.com</a></p>	<p>All</p>
4	<p><b>Circular economy learning pathways</b></p> <ul style="list-style-type: none"> <li>As part of our business plan this financial year, we have been working on some new circular economy learning pathways. We are developing two: one at beginner level and one at intermediate level</li> <li>During the session, participants were asked if they would be prepared to review these – this involves reviewing the resources / links and ensuring they are appropriate for the learning pathway, and the level it is intended.</li> </ul>	<p>Phil Prior, Diana Dzhambazova and Emma-Jane Clarke offered to review. Lucy to circulate pathways in due course.</p>	<p>LP, PP, DD &amp; EC</p>
5	<p><b>Measuring and reporting waste in the built environment guide</b></p> <ul style="list-style-type: none"> <li>On the 10<sup>th</sup> July, we launched our “measuring and reporting waste in the built environment” guide</li> </ul>		

	<ul style="list-style-type: none"> <li>This report is a re-write of the initial ENCORD document and is written with the intention of supporting contractors, subcontractors, waste management organisations and others to improve measurement, reporting and performance of both waste and circularity efforts</li> <li>It now has over 1000 downloads via the School library</li> <li>Click <a href="#">here</a> to view the report.</li> </ul>		
6	<b>WM3 waste classification</b> <ul style="list-style-type: none"> <li>Katie Patullo outlined the issues with WM3 and why the work was proposed</li> <li>We are working with SGN to develop a high-level checklist of what needs to be done to comply with WM3</li> <li>We are in the process of developing this and once complete, we will upload as a resource to the School</li> <li>However, it is a complex topic, so we would like to run a webinar which runs through WM3 and the key issues found with reporting.</li> <li>SGN are currently fulfilling WM3 based on expert advice and are developing a case study once the project has tied up. Will look to see if this can be shared and added to the School library on completion.</li> </ul>	<p>If you would like to be involved with the development of the webinar, we are seeking interested partners who would be willing to pool together workshop allowance to run this webinar.</p> <p>If you are interested please contact your partner liaison or MT and LP</p>	All
7	<b>Waste Transfer Notes</b> <ul style="list-style-type: none"> <li>We are working with SP Energy Networks to develop bespoke training on Waste Transfer Notes</li> </ul> <p><b>Discussion on issues with WTNs</b></p> <ul style="list-style-type: none"> <li>Savills - over 100 partners providing WTN and the quality and standard is poor. Annual ones have reoccurring issues, including problems with EWC codes. There is a general lack of consistency and this is a cross-industry problem. Property managers are often just accepting them and not reading them, and everyone has a different format for season tickets. Automated ones don't have a schedule on it e.g. how often its being calculated.</li> <li>Kier – this is a constant issue at Kier. Trying to drive the industry forward in looking for capturing and recording data. Currently using monthly data sheets and trying to recognise poor quality WTN, but ¾ are handwritten. Have looked into systems but they don't seem to work with handwritten notes. WTNs will carry on the way they are until digital waste tracking – doing everything possible but the industry is difficult.</li> </ul> <p>Digitising will help but have to work to get the manual versions to a good quality. Doing what they can including getting contracts and teams to reject WTNs wherever they are poor. Constant battle that needs to be addressed. Would rather see major contractors kick back a bit and not accept poor quality submissions.</p>		

	<ul style="list-style-type: none"> <li>Sunbelt Rentals – WTN and WCN are always an issue. Misclassification of waste and producers don't understand EWC codes and ensuring correct classification in the first place, standardised forms published by government, making sure people are educated in what they need to do and the expectation etc. Season tickets are issued for standard collections for e.g. general waste collection. Focusing on education until we get to digital format.</li> </ul> <p>Digital waste tracking - will be interesting to see how it changes performance – a lot of WTNs are accepted and inputted.</p> <p>Simpler recycling – existing WTNs had to change due to frequency changes in collections.</p> <ul style="list-style-type: none"> <li>Kier – not using Qflow but smartwaste seems to be a similar issue.</li> </ul> <p>Issue with WTNs has been going on for decades, but last 5 years there has been a greater requirement in pre-tender questions, annual questions, KPI requirements ESG and carbon data. These will be linked through to waste data being collected. Measuring and reporting waste is crucial – including how they are reducing carbon in waste.</p>		
8	<p><b>Nick Ribbons: Circofin</b></p> <ul style="list-style-type: none"> <li>Nick Ribbons from ZWS presented on <a href="#">Circofin</a> (circular construction finance)</li> <li>Understanding the financial case for circular construction hubs</li> <li>The aim is to develop an investable model for a Circular Construction Hub (CCH) in Scotland</li> <li>Scotland's per person consumption of materials is 18.4 tonnes per year</li> <li>82% of Scotland's carbon footprint is linked to consumption</li> <li>Outline of how Scotland reaches net zero and how we need to curb our consumption</li> <li>The outputs will be a toolbox (set of tools), a cookbook (examples, strategies, lessons learned) to allow others to replicate the process, 121 workshops to identify potential barriers and opportunities for collaboration and innovative ideas and hosting and attending events to communicate directly with their audience.</li> </ul>	If you are interested in finding out more please contact Nick.	All
9	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>Next meeting date – Wednesday 19<sup>th</sup> November 2025 (<b>business planning – please come with firm ideas for what our focus should be in FY 2026/27!</b>)</li> </ul>	Circulate invites. Please begin considering business planning and what you would like us to work on next financial year.	LP All

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SUPPLY CHAIN SUSTAINABILITY

