

Facilities Management & Property Leadership Group Meeting
Wednesday 21st May 11AM - 1PM

Date: Wednesday 21st May 11am-01:00pm

Attendees:

Katherine McIlvaney (Equans), Natalie Gomm (Proelectric), Jason Norton (Skanska), Melanie Richardson (Vinci Facilities), Monika Zilionyte (Vinci Construction), George Stevenson (Active Plan), Poppy Mailey and Will Glover (Mitie), Mark Turner, Liban Ahmed and Katherine Say (Action Sustainability/Supply Chain Sustainability School).

Please note these meeting notes are to be read in conjunction with the final slide deck as circulated to all.

Meeting Notes:

1. Welcome & Introductions

Mark Turner welcomed attendees to the meeting, introducing himself as Group Lead and Katherine Say as the Group's support. Outlining that the main purpose of the meeting was to reflect on the previous financial year's outputs and next steps for this financial year (2025/2026)

New representatives joining the FM and Property Leadership Group included Poppy Mailey and Will Glover from Mitie and Jason Norton from Skanska.

2. School Performance for Financial Year 2024/2025

The School achieved its goal of reaching 50,000 active individuals (50,885). It also gained 22 New Partners since April 2024 to reach a total on 223 Partners.

Mark also highlighted that within the 2025/2026 Financial Year so far FM has already reached 318 active companies of the 1000 active company goal.

3. New Resources in the School and Upcoming Events of Interest

Katherine discussed the new resources of interest which have been added to the Schools catalogue recently including:

- [Carbon Emission Scopes Cheat Sheet](#) – tool
- [What is a Skills Gap Analysis?](#) – web link
- [Case Study: Biffa and Slave-Free Alliance](#) – case study

Mark then discussed upcoming events of interest:

Virtual Conferences:

- [Biodiversity Net Gain: One Year On](#) - Thursday, 22 May 2025, 10:00 AM - 12:00 PM
- The recording for this conference can be shared soon if you were unable to attend on the day

- [AI - The Challenges & Risk](#) - Thursday, 12 June 2025, 10:00 AM - 12:00 PM

Webinars:

- [Scope Busting - Getting to Grips with Scopes 1, 2 and 3](#) - Wednesday, 28 May 2025, 10:00 AM - 11:00 AM
- [Large Scale Material Reuse: Through Digitisation and Supply Chain Engagement \(Finishes and Interiors\)](#) - Thursday, 29 May 2025, 1:00 PM - 2:00 PM
- [Introduction to Biodiversity](#) - Thursday, 5 June 2025, 10:00 AM - 11:00 AM
- [Sustainable Procurement and Social Value](#) - Tuesday, 17 June 2025, 11:00 AM - 12:00 PM

4. Managing Data for Compliance with the Building Safety Act – George Stephenson of Activeplan

George started his talk by highlighting that the principal goal of the presentation is to enable the FM community to explain to clients why they need to properly resource their information gathering.

He mentioned he has been working collaboratively with David Emery of the Supply Chain Sustainability School, on potential training courses which can be given to supply chain members to aid in their data collection.

As he stated that the quality of data being provided during/after FM projects has been found to be quite poor, which is causing some projects to be placed on hold. Due to new regulations, including the Building Safety Act and Fire Safety Act for example, data quality needs to improve significantly.

George then outlined that Bim 4 Housing, is bringing together the [golden thread](#), with information from models, schedules or 360view photos, so that the speed of information gathering is increased, which will then also save money.

Jason Norton then asked how the Golden Thread ideology is used in wider sustainability concepts. George then explained that a large challenge is people aren't recording what is stored in buildings, and that having a record of what things, systems, components and products go into a building creates large advantages for sustainability.

N.B. the Golden Thread is also used in sustainable procurement learning – the principle that if an organisation states certain sustainability intentions in their sustainability policy and strategy, this should be followed though in their procurement practice and choices.

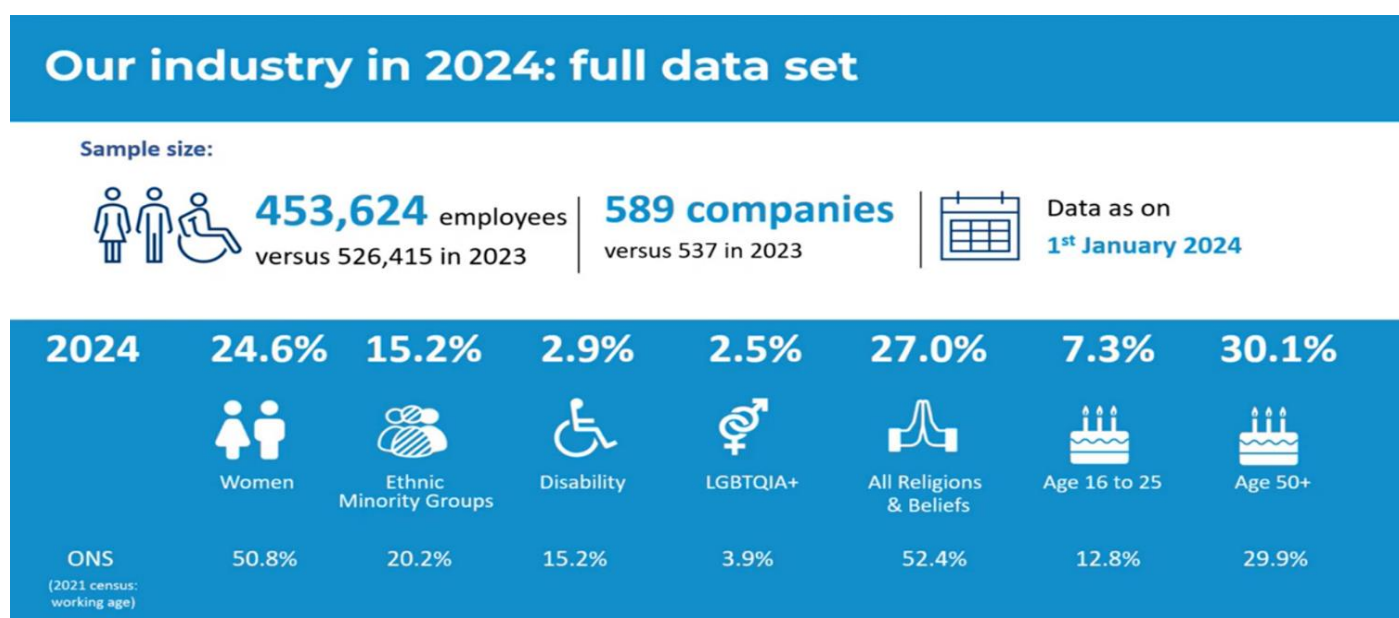
ACTIONS

Partners to:

- Contact Katherine or Mark if you would like to follow up with George Stevenson

5. Diversity Survey

Liban Ahmed presented an overview of the Diversity Survey. Launched in 2021 by the School and the Sustainability Tool, the Diversity Survey is an online platform that breaks down data collection easily. An overview of data in 2024 is below:



The Diversity Survey Reporting period for 2025 is 19th May – 31st July 2025. Key benefits of engaging are:

- Evaluate the effectiveness of your ED&I strategies through actionable insights
- Improve supplier/stakeholder engagement through increased transparency and automation
- Identify hotspots and promotional opportunities by benchmarking to the industry
- Benefit from our ED&I expertise through tailor-made action plans and insights reports
- Save valuable time and money through automated outreach and data analysis

ACTIONS

Partners to:

- [View the full 2024 report here](#)
- Go into the [Diversity Survey](#) Platform and report your company's data (July)
- If you would like to view the data of your supply chain, ask your Account Manager for permissions (upgrade to Level 2 Partnership) – Speak to Mark for more information (ongoing)
- Contact Liban (liban@actionsustainability.com) with any additional questions on the dataset (ongoing)

6. Business Planning 2025/2026: Progress and Feedback

Mark gave an overview of the FM & Property Business Plan, outlining the four main focuses for the 2025/2026 financial year.

- Engaging, developing and involving people
- Making productive use of data
- Sustainable stewardship, retrofit and small works
- Sustainable procurement

To support these focus areas, events and resources developed for next year will include the delivery of 4 webinars (one per quarter) and case studies. There will also be an aim to develop and grow relationships with industry trade bodies to share School content.

Mark then gave an update on the FM & Property Webinar Schedule Planning for 2025/2026.

1. Integrating Data into Decision Making: the webinar [Unlocking Energy Efficiency with Equans – Transforming Facilities Management for a Sustainable Future - Webinar](#) is due to be held on Wednesday, 11 June 2025, 2:00 PM - 3:00 PM
 - a. Speakers include Katherine McIlvaney, Craig Friel, Grahame Duguid, Siddharth Grover, Simon Hayman, Tisha Thomas, Georgia Penter (Equans) and Dave Emery (Supply Chain Sustainability School).
2. Inclusive Recruitment & Employee Support in FM:
 - a. In discussions currently with Melanie Richardson (Vinci Facilities/Recycling Lives), James Kirby (Mitie) & Dana James Edwards (Supply Chain Sustainability School FIR Team) regarding speakers.
3. Sustainable Stewardship, Retrofit and Small Works: Speakers being sought
4. Sustainable Procurement in FM: Delivered by School, partner speaker being sought

ACTIONS

Partners to:

- Please get in touch with [Mark](#) if you would be prepared to get involved in developing any aspects of the webinar programme, have any questions, comments or would like to add anything further to the 2025/2026 Business Plan.

7. AOB

Nature Recovery Group - Mark highlighted the project between the Supply Chain Sustainability School, the Global Financial Institute (GFI) and Taskforce on Nature-related Financial Disclosures (TNFD). He also mentioned a recent site visit the group undertook to Canary Wharf.

Two upcoming events Mark also highlighted were:

- [Nature Based Design and Materials for Retrofit in Scotland - with Morgan Sindall](#) - Wednesday, 11 June 2025, 12:00 PM - 1:00 PM
- [Improving Waste Reporting and Circularity - Virtual Conference](#) - Thursday, 10 July 2025, 10:00 AM - 12:00 PM

7b. Katherine noted upcoming Partner News that could be of interest, including:

- [Partner Annual General Meeting](#) - Thursday, 15 May 2025, 2:00 PM - 4:00 PM
 - o Please email Katherine if you would like the recording
- [Join the FIR Steering Group](#)

ACTIONS:

- Get in touch with [Mark](#) if you would like to be involved in the TNFD & GFI working group – this would involve being prepared to share information and ideas “Chatham House” style with other participating organisations
- If any partners would like and off the record conversation before committing to the above that can be arranged with Mark or GFI who act on behalf of TNFD
- Get in touch with [Mark](#) if you would like to share any FM related KPIs for waste and resource management
- Please register to attend and share the Partner webinars above as relevant.

5. DONM – Tuesday 23rd September | 11am-1pm