

Date: Tuesday 23rd September 11:00am-01:00pm

Attendees:

Katherine McIlvaney (Equans), Thomas Barron (National Gas), Mark Turner, Charles Naud, Dave Emery and Katherine Say (Action Sustainability/Supply Chain Sustainability School).

Please note these meeting notes are to be read in conjunction with the final slide deck as circulated to all.

Meeting Notes:

1. Welcome & Introductions

Mark Turner welcomed attendees to the meeting, introducing himself as Group Lead and Katherine Say as the Group's support.

2. School Performance for Financial Year 2024/2025

This financial year the School has already reached ~24,400 active individuals and gained 9 new partners. Leading to 61,700 resources accessed and 15,250 learning hours being accrued so far.

Mark also highlighted that within the 2025/2026 Financial Year to date, FM has already reached 618 active companies of the 1000 active company goal.

3. New Resources in the School and Upcoming Events of Interest

Katherine Say discussed the new resources of interest which have been added to the Schools catalogue recently including:

- [Where to begin measuring social value](#) – Web link
- [Digging into our soils](#) – Document/Presentation
- [Unheard Voice: Having Necessary Conversations Toolkit](#) – Tool
- [The Business Case for Integrated Retrofit](#) – Document/Presentation
- [VGC Modern Slavery Statement](#) – Casey Study
- [Measuring and Reporting Waste in the Built Environment: A Practical Guide](#) – Document/Presentation

Mark then discussed upcoming events of interest:

Virtual Conferences:

- [ESG Reporting: Data That Delivers](#)
Thursday, 9 October 2025, 10:00 AM - 12:00 PM
- [COP30-Bridging Climate and Nature: Strategies for a Resilient Future](#)
Wednesday, 12 November 2025, 10:00 AM - 12:00 PM

Webinars:

- [Introduction to Climate Change and Carbon](#)
Wednesday, 8 October 2025, 10:00 AM - 11:00 AM
- [Saving a Skip](#)
Wednesday, 22 October 2025, 10:00 AM - 11:00 AM
- [COP 30: Measuring and Managing Carbon](#)
Tuesday, 4 November 2025, 11:00 AM - 12:00 PM
- [Sustainable Procurement and Social Value](#)
Thursday, 13 November 2025, 11:00 AM - 12:00 PM

4. A Common Approach to Carbon Reporting for Sub-contractors

Charles Naud presented an overview of the School's Carbon Calculator. Key features are:

- It is free for the supply chain to use to report their carbon emissions
- It is a simplified tool, and sub-contractors can apportion their emissions to clients based on spend – they only report once to all clients
- It provides the supply chain with their emissions, and the clients with their scope 3.

You can find out more about the [Carbon Calculator here](#). Access to the Carbon Calculator requires Partners to be at [Level 2 Partnership](#).

Mark asked Charles, if there is a concern or objection from people surrounding the data being requested being confidential. Charles replied stating that the turnover or other confidential information will not be shared. He also highlighted the evolution of the Carbon Tool team's communication and phrasing has changed which has alleviated these concerns significantly.

ACTIONS

School partners to:

- Discuss opportunities to upgrade with individual Partners to have the opportunity to engage in and make use of the Carbon Calculator in calculating and reporting their Scope 3 emissions
N.B. Evidence suggests that supply chain emissions are a huge proportion of FM carbon impact.

Partners to:

- Contact Mark if you are interested in more technical and advanced demos on the Carbon Calculator

5. Waste & Circularity Reporting

Mark introduced the Waste & Resource Use Leadership Group Business Plan, outlining the three main focuses for 2025/26:

- Basic reporting and legislative requirements
- Circularity – developing practical replicable approaches

- Metrics and Data

Mark highlighted that the development of the [Measuring and Reporting Waste in the Built Environment: A Practical Guide](#) was through the Waste & Resource Use Groups outputs for this financial year.

It was built upon the Encord protocol that was released ~12 years ago. The aim was to develop an update of this report, and include key principles such as circular economy, zero avoidable waste, digitisation, separated collections and packaging reforms.

Mark also raised the key barriers to circularity which include:

- Data scarcity
- Societal buy-in
- Dated capital stock
- Access to finance
- Linear supply chains
- Economic headwinds

Mark then enquired to the group, whether they thought it would be worth expanding on the guide, so that it would gain a more targeted FM & Property sector focus, as it is currently primarily construction focused.

Katherine McIlvaney said waste and circularity is definitely a priority for Equans and thinks this activity could definitely be useful. They are at the stage now of trying to determine all the waste streams for a site, due to the diversity of waste, while also trying to find existing solutions for utilising and/or reducing them.

Mark suggested it could be included as an objective for the FM & Property Business Plan for 2026/2027. The first stage in this would be developing a more detailed understanding of the waste streams, complexities and challenges in FM and Property.

ACTIONS

Partners to: Consider whether they would like to propose an objective for the 2026/2027 Business Plan, focused on an FM amendment to the Measuring and Reporting Waste in the Built Environment: A Practical Guide.

6. AI and FM/ Property - Opportunities and risks

Dave Emery of Action Sustainability, who leads the School's Digital Leadership Group, led a discussion around Artificial Intelligence (AI). Raising that there are large potential benefits to the use of AI, which could encourage dramatic change in the sector, but also there are potential huge problems and penalties.

Key points mentioned were:

- The use of AI causes large environmental impacts due to its substantial energy and water consumption.
 - o Dave highlighted a case study of a current planning application for a new residential development that has been refused. The stated reason for the refusal was that the regional infrastructure in its current state is not sufficient to support the development, due to the multiple data centres based there already using the electricity and water available.
- Other research strongly suggests that using AI through the design, procurement, construction and operation of buildings could significantly reduce the energy used and environmental impacts – AI is not going away!
- Thomas Barron mentioned that National Gas are currently trialling the use of AI internally, to see how it works and how it accesses certain files.

Dave also highlighted that the Digital Leadership Group is currently preparing to make a bid to CITB, which will be led by Sir Robert McAlpine and backed by other major construction companies. This bid will be focused on proposing funding to develop new resources & content including a new AI digital leadership course. FM and Property group partner support for this bid would be very welcome.

ACTIONS

Partners to:

- If you would be interested in supporting the Digital Leadership Groups bid to CITB, please follow the link here to [register your interest in joining the bid](#).
 - o Support for the bid can include putting your organisations name behind and/or contributing to development of the content afterwards through case studies.

7. FM & Property Webinar Schedule

Mark then gave an update on the FM & Property Webinar Schedule Planning for 2025/2026.

Integrating Data into Decision Making – Completed

- [Unlocking Energy Efficiency with Equans – Transforming Facilities Management for a Sustainable Future - Webinar](#) on Wednesday, 11 June 2025

Inclusive recruitment

- [Inclusive Recruitment and Supply in the Existing Built Environment – Webinar](#) - Tuesday 21 October 2025, 2:00 PM - 3:00 PM
 - o Molly Green of Mitie will be speaking

Sustainable Procurement

- [Responsible Timber Sourcing with PEFC – Webinar](#) - Tuesday, 4 November 2025, 1:00 PM - 2:00 PM

Sustainable Stewardship, Retrofit and Small Works

- [Retrofit and Circular Economy in Facilities Management – Webinar](#) -
Tuesday, 11 November 2025, 2:00 PM - 3:00 PM
 - o Rob Green of Materials Index will be speaking

ACTIONS

Partners to:

- Please get in touch with [Mark](#) if you would be prepared to get involved in developing any aspects of the webinar programme, have any questions, comments or would like to add anything further to the 2025/2026 Business Plan
- In particular, if partners or their suppliers would be interested in participating in the Inclusive recruitment and supply chain and Retrofit and circular economy webinars, this would be very welcome. There is still space for additional presenters.

8. Nature Recovery Group

Mark highlighted to upcoming [COP30- Bridging Climate and Nature: Strategies for a Resilient Future- Virtual Conference](#), Wednesday, 12 November 2025, 10:00 AM - 12:00 PM. This will focus on climate adaptation and integrated reporting on nature and climate, two highly valid topics for FM and Property.

He also raised that the Nature Group have begun developing 'Back to basics'; resources, which will be entry level and covering topics such as 'what is nature' & 'what do we know about pollinators', using the expertise from stakeholders within the group.

Mark mentioned the joint activity between the Supply Chain Sustainability School, the Global Financial Institute (GFI) and Taskforce on Nature-related Financial Disclosures (TNFD), which utilises Peer to Peer Group Meetings. The next will be in Q4 of this year, focusing on Peer Alignment, with the following topics being discussed: priority supply chain risks, supply chain engagements & metrics.

ACTIONS:

- Get in touch with [Mark](#) if you would like to be involved in the TNFD & GFI working group – this would involve being prepared to share information and ideas “Chatham House” style with other participating organisations N.B. There is no obligation to adopt TNFD as a consequence of involvement in this group, it is all about sharing information on a highly challenging topic that will grow in importance and scale of formal obligations
- If any partners would like an 'off the record' conversation before committing to the above, this can be arranged with Mark or GFI who act on behalf of TNFD.

7. AOB

Mark reminded those present that our next meeting will focus on business planning and priorities for FY 2026/27. All partners are welcome and urged to send in ideas in advance and/or attend on the day armed with ideas about what delivery priorities would be of most benefit to themselves, their stakeholders (especially supply chain).

This is critically important in terms of the Group's efforts to prioritise FM and Property needs in the wider School business plan.

Please let us know what is important to you – and - most of all – what we can do that will be of benefit to you.

8. DONM – Tuesday 11th November | 11am-1pm